

# MONTHLY PERFORMANCE REPORT

## February 2014

### Contents

#### **Section 1**

Pages 1-4

#### **2013-14 Exceptions – Current Month’s Performance**

Current Month’s performance information for indicators rated Red or Amber

#### **Section 2**

Pages 5-8

#### **2013-14 Corporate Performance Indicators**

Performance Information for all Corporate Priority Indicators

#### **Section 3**

Pages 9-22

#### **Detail of Indicators Rated Red or Amber**

Performance detail for indicators rated Red or Amber

#### **Section 4**

Pages 23-50

#### **Budget Management Statements**

Budget monitor and forecast by Portfolio

#### **Section 5**

Pages 51–63

#### **Capital Expenditure**







Summary of Capital Expenditure

Version: **V1.0**

Published by the Policy & Partnerships Team

Further information: [leolord@southend.gov.uk](mailto:leolord@southend.gov.uk) or (01702) 215685

## Key to Columns and symbols used in report

Column Heading	Description
Minimise or Maximise	Indicates whether higher or lower number is better: Minimise = lower is better, maximise = higher is better
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2013/14	Annual target for 2013/14
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance has achieved the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2014)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is <b>better</b> than the same month last year</p> <p> = Latest Month's performance is <b>worse</b> than the same month last year</p> <p> = Data not available for current or previous year</p>

Version: **V1.0**

Published by the Policy & Partnerships Team

Further information: leolord@southend.gov.uk or (01702) 215685

# Section 1: 2013-2014 Exceptions - Current Month Performance





Comments on Indicators rated Red or Amber





Generated on: 31 March 2014 16:38

## Expected Outcome At risk of missing target Responsible OUs People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.2	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]	Goldilocks	February 2014	149	120	120			The number of children subject to a child protection plan has continued to increase this month with an above average number of Initial Child Protection Conferences held in February. The number of children subject of ICPC has increased since June 2013. Monitoring and analysis of trends and thresholds continues to ensure that a child protection plan is appropriate for each child.	People Scrutiny
CP 4.7	The percentage of children who run away from home that receive a return to home visit (where parents consent) [Monthly Snapshot]	Aim to Maximise	February 2014	57.14%	100%	100%			February saw a total of 7 missing notifications, 4 of these were for 1 child. Of the 3, 2 children were seen and 1 visit was refused. The 1 child who went missing on 4 occasions was seen on 2 of the occasions. This particular case has been escalated to a professionals meeting due to the number of times this one child has been missing.	People Scrutiny
CP 4.13	The number of eligible statutory homeless applicants who are discharged into the private rented sector [Cumulative]	Aim to Maximise	February 2014	27	107	117			<p>To February, we have discharged 27 eligible households into the private rented sector. The target set was very challenging, and was set based on the fact that a discharge into the private rented sector would be the Council's default position unless there was a robust business case as to why somebody had to have a social housing tenancy.</p> <p>As has been noted previously in this report, it has taken a while to educate homeless applicants and private sector landlords and estate agents as the standard of accommodation needed to be able to discharge our duty. We are now starting to make progress in the number of households we are discharging. Whilst we will not meet our target we have discharged more households than the rest of the Thames Gateway put together into the private rented sector.</p> <p>By even discharging 27 households to date this has allowed 27 social housing tenancies to be more effectively used.</p>	Policy and Resources Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 8.2	To increase the number of landlords and letting agents affiliated to SEAL [Cumulative]	Aim to Maximise	February 2014	64	105	110			This target will not be met. Although there have been a high expression of interest and requests for SEAL membership. The SEAL Board agreed to concentrate on ensuring that Members of SEAL achieved the minimum standard required for membership in order to achieve the primary objectives for SEAL and SBC - to raise the quality of private sector accommodation and reduce anti social behaviour through effective and targeted partnership working with landlords/letting agents. This focused action has been resource intensive during year one. Year two will concentrate on increasing membership.	Policy and Resources Scrutiny

**Expected Outcome** Some slippage against target  
Responsible OUs Corporate Services

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 7.1	% of Council Tax for 2013/14 collected in year [Cumulative]	Aim to Maximise	February 2014	92.20%	92.90%	97.00%			Over the last four months we have put in place additional initiatives to improve the collection rate to meet the final target of 97%. These include setting up an out of hours phone collection team and scheduling additional reminders. Recent figures from other Essex authorities show at least 7 others are down on their collection, with one down by 2.68%.	Policy & Resources Scrutiny
CP 7.2	% of Non-domestic Rates for 2013/14 collected in year [Cumulative]	Aim to Maximise	February 2014	92.90%	93.50%	97.50%			There are a couple of large properties that have not yet paid their rates bill and this is affecting collection. Appropriate follow up action is in place to recover these sums. There has been one large rate increase and one large refund that has also affected collection figures. Overall, it is anticipated that there will be a slight shortfall against the year end target of 97.5%.	Policy & Resources Scrutiny



**Expected Outcome** Some slippage against target  
Responsible OUs People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
----------	------------	----------------------	--------------	---------------	----------------	-----------------------	------------------	--------------------------------	---	--------------------





MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.1	Number of children benefiting from 2 year old funding [Monthly Snapshot]	Aim to Maximise	February 2014	459	510	520			Following the larger than usual January drop-off of those who transition from 2YO to 3/4YO funding, February saw a number of parents who initially took places then, despite chasing, dropped out. Investigations show no particular pattern although some moved. The net effect is that numbers have risen only from 454 to 459 in February. (401 financial, 12 LAC/Adopted, 36 SEN and 10 CAF/CIN). (83% take up still well above the national average of 70%).	People Scrutiny
CP 4.8	The percentage of recruitment to posts working with (including managers) children and young people (CYP) that include CYP in the recruitment process [Monthly Snapshot]	Aim to Maximise	February 2014	89%	90%	90%			Of the 9 posts recruited to during February, 8 involved young people in the process.	People Scrutiny
CP 4.11	Achieving independence for older people through rehabilitation/intermediate care **Snapshot of quarterly performance**	Aim to Maximise	December 2013	81.3%	86.0%	86.0%			THIS IS THE LATEST DATA AVAILABLE. This indicator measures the percentage of people still living at home 3 months (91 days) after leaving the reablement service. By its nature it will always be reporting retrospectively, as we wait for the 3 months to elapse. From April 2013 to 14th Jan 2014 592 people have started and finished reablement and had passed the 91 day mark and could be measured. Of the 592, 481 (81.3%) were still at home.	People Scrutiny
CP 6.2	Number of drug users that left drug treatment successfully who do not then re-present to treatment again within 6 months as a proportion of the total number in treatment [Monthly Snapshot]	Aim to Maximise	December 2013	16.4%	18%	18%			<i>This is the latest data and is for the reporting period to November 2013. It covers the 12 months June 2012 to May 2013.</i>  <i>Overall 841 people were in treatment, and of these 138 completed successfully and did NOT re-present for further treatment, a success rate of 16.4%, which is a minimal increase on the previous period (Trend data: August = 16.7% September = 17.1% October = 16.3%).</i>  <i>We are currently working with Providers with a view to them working more closely together to improve the outcomes for this client group.</i>	People Scrutiny

**Expected Outcome** Some slippage against target  
**Responsible OUs** Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
----------	------------	----------------------	--------------	---------------	----------------	-----------------------	------------------	--------------------------------	---	--------------------

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	February 2014	7077	6889	7542			This has been a challenging year for the partnership in terms of crime reduction. Since the last statement it can be seen that progress has been made during January and February, with the gap between performance and target reducing from 270 over target to 188 over by the end of February. That said, Police crime figures show a slight increase once more in March, suggesting that achieving the overall crime reduction target is now highly unlikely. Within <i>overall</i> crime statistics for Southend, there has been some performance improvements, with police figures currently showing a reduction in dwelling burglary, robbery, damage and vehicle crime. The current challenges can be found in shoplifting, crimes of violence sexual crimes and burglary of non dwellings. The partnership will continue to focus on taking a coordinated, intelligence led approach to targeting the people known to offend, in the locations known to suffer offences.	Policy & Resources Scrutiny

**Expected Outcome** Some slippage against target  
**Responsible OUs** Public Health

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 6.3	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	February 2014	1,104	1,300	1,500			Final quit figures for February are unlikely to be complete until the end of April as Department of Health guidelines enable successful quits to be registered up to 42 days after quit date is set.	People Scrutiny
CP 6.4	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	February 2014	4,357	5,050	5,673			Health Checks are slightly below target, the trajectory will be amended when data from some GP practices is submitted for February. To address the current shortfall outreach clinics are still ongoing throughout March.	People Scrutiny

## Section 2: 2013-2014 Corporate Performance Indicators



Information for all 2013-2014 Corporate Priority Indicators

Generated on: 31 March 2014 16:38

**Performance Data Expected Outcome: At risk of missing target 4 On course to achieve target 21 Some slippage against target 9**

**Priority Priority 1 - Continue to reduce crime, disorder and anti-social behaviour.**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	February 2014	7077	6889	7542			Dipti Patel	Policy & Resources Scrutiny

**Priority Priority 2 - Ensure a well maintained and attractive street scene, parks and open spaces**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	February 2014	33	51	51			Dipti Patel	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	February 2014	98%	86%	86%			Dipti Patel	Place Scrutiny

**Priority Priority 3 - Where possible minimise our impact on the natural environment**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	February 2014	52.65%	51.00%	51.00%			Dipti Patel	Place Scrutiny

**Priority Priority 4 - Continue to improve outcomes for vulnerable children and adults**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
----------	------------	----------------------	--------------	---------------	----------------	-----------------------	------------------	--------------------------------	------------	--------------------

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.1	Number of children benefiting from 2 year old funding [Monthly Snapshot]	Aim to Maximise	February 2014	459	510	520			Jane Theadom	People Scrutiny
CP 4.2	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]	Goldilocks	February 2014	149	120	120			Sue Hadley	People Scrutiny
CP 4.3	Number of Looked After Children [Monthly Snapshot]	Aim to Minimise	February 2014	239	240	240			Sue Hadley	People Scrutiny
CP 4.4	The percentage of children referred by stage 4 services to the commissioned domestic abuse service that move to stages 1, 2 or 3 within 6 months of the work being undertaken by the provider being completed [Cumulative]	Aim to Maximise	Q3 2013/14			60%			Sue Hadley	People Scrutiny
CP 4.5	The percentage reduction in teenage pregnancies (Under 18 Conceptions) [Snapshot]	Aim to Minimise	Q4 2013/14	-10.7%	-3%	3%			Sue Hadley	People Scrutiny
CP 4.6	The percentage of Common Assessment Framework initiated that come from health professionals [Cumulative]	Aim to Maximise	February 2014	5.32%	5%	5%			Jane Theadom	People Scrutiny
CP 4.7	The percentage of children who run away from home that receive a return to home visit (where parents consent) [Monthly Snapshot]	Aim to Maximise	February 2014	57.14%	100%	100%			Sue Hadley	People Scrutiny
CP 4.8	The percentage of recruitment to posts working with (including managers) children and young people (CYP) that include CYP in the recruitment process [Monthly Snapshot]	Aim to Maximise	February 2014	89%	90%	90%			Sue Hadley	People Scrutiny
CP 4.9	Appropriate Social care clients receiving Self Directed Support [Rolling 12 month average]	Aim to Maximise	February 2014	79.8%	75.0%	75.0%			Carol Cranfield	People Scrutiny
CP 4.10	Adults in contact with secondary mental health services living independently, with or without support (expressed as a percentage)	Aim to Maximise	Q3 2013/14	93	90	90			Carol Cranfield	People Scrutiny
CP 4.11	Achieving independence for older people through rehabilitation/intermediate care **Snapshot of quarterly performance**	Aim to Maximise	December 2013	81.3%	86.0%	86.0%			Carol Cranfield	People Scrutiny
CP 4.12	Number of council funded adaptations (private & public sector) [Cumulative]	Aim to Maximise	February 2014	164	220	240			Jacqui Lansley	People Scrutiny



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.13	The number of eligible statutory homeless applicants who are discharged into the private rented sector [Cumulative]	Aim to Maximise	February 2014	27	107	117			Jacqui Lansley	Policy and Resources Scrutiny

#### Priority Priority 5 - Support Southend to be active and alive with sport and culture

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of volunteers hours delivered within cultural services [Cumulative]	Aim to Maximise	February 2014	11,904.25	7,337	8,000			Nick Harris	Place Scrutiny
CP 5.2	Number of attendances at council run or affiliated arts and sports events and facilities [Cumulative]	Aim to Maximise	February 2014	3,617,038	3,124,917	3,409,000			Nick Harris	Place Scrutiny

#### Priority Priority 6 - Reduce inequalities and increase the life chances of people living in Southend

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 6.1	The percentage of children and parents/carers accessing services from a Children's Centre who are from the 30% most deprived areas of Southend. [Cumulative]	Aim to Maximise	February 2014	37.9%	37%	37%			Jane Theadom	People Scrutiny
CP 6.2	Number of drug users that left drug treatment successfully who do not then re-present to treatment again within 6 months as a proportion of the total number in treatment [Monthly Snapshot]	Aim to Maximise	December 2013	16.4%	18%	18%			Glyn Halksworth	People Scrutiny
CP 6.3	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	February 2014	1,104	1,300	1,500			Liesel Park	People Scrutiny
CP 6.4	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	February 2014	4,357	5,050	5,673			Margaret Gray	People Scrutiny

#### Priority Priority 7 - Encourage the prosperity of Southend and its residents

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 7.1	% of Council Tax for 2013/14 collected in year [Cumulative]	Aim to Maximise	February 2014	92.20%	92.90%	97.00%			Joe Chesterton	Policy & Resources Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 7.2	% of Non-domestic Rates for 2013/14 collected in year [Cumulative]	Aim to Maximise	February 2014	92.90%	93.50%	97.50%			Joe Chesterton	Policy & Resources Scrutiny
CP 7.3	16 to 19 year olds who are not in education, employment or training (NEET) [Monthly Snapshot]	Aim to Minimise	February 2014	5.2%	7.0%	7.0%			Sue Hadley	People Scrutiny

#### Priority Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 8.1	Level of Current Rent Arrears [Monthly Snapshot]	Aim to Minimise	February 2014	£512222	£511000	£511000			Jacqui Lansley	Policy & Resources Scrutiny
CP 8.2	To increase the number of landlords and letting agents affiliated to SEAL [Cumulative]	Aim to Maximise	February 2014	64	105	110			Jacqui Lansley	Policy and Resources Scrutiny
CP 8.3	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	February 2014	95.83%	79.00%	79.00%			Peter Geraghty	Place Scrutiny
CP 8.4	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	February 2014	89.67%	84.00%	84.00%			Peter Geraghty	Place Scrutiny
CP 8.5	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	February 2014	93.87%	92.00%	92.00%			Peter Geraghty	Place Scrutiny

#### Priority Priority 9 - Deliver cost effective, targeted, services that meet the identified needs of our community

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 10.1	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	February 2014	88.74%	80.00%	80.00%			Nick Corrigan	Policy & Resources Scrutiny
CP 10.2	Number of payments made online [Cumulative]	Aim to Maximise	February 2014	47,258	36,674	40,000			Nick Corrigan	Policy & Resources Scrutiny
CP 10.3	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	February 2014	5.65	6.56	7.26			Joanna Ruffle	Policy & Resources Scrutiny

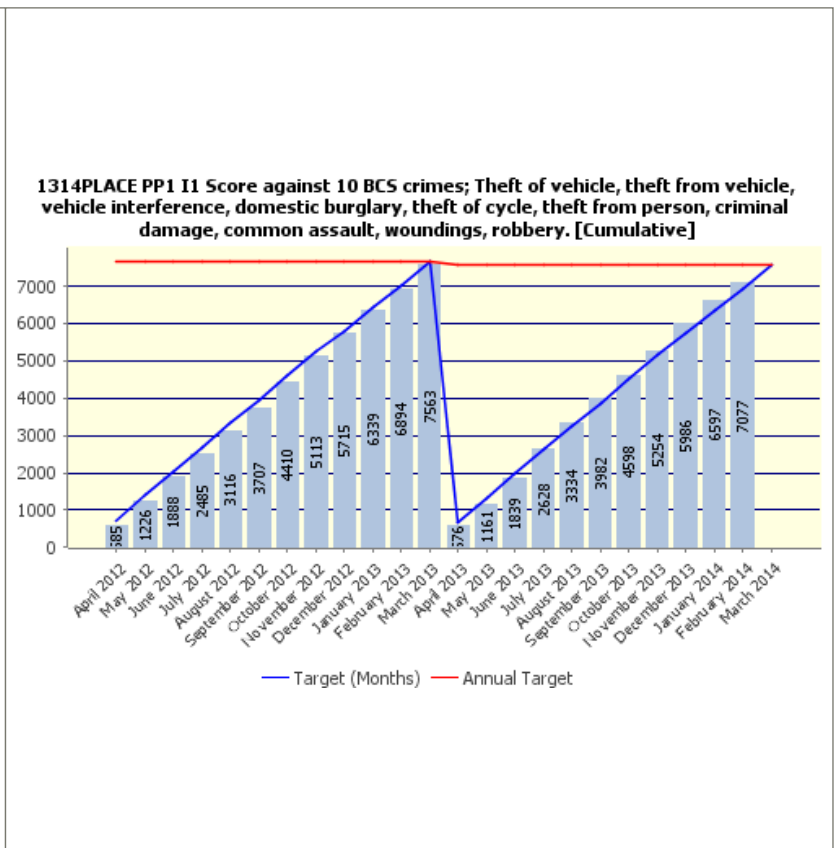
### Section 3: Detail of indicators rated Red or Amber

**Priority** Priority 1 - Continue to reduce crime, disorder and anti-social behaviour.

**Expected Outcome:** Some slippage against target 1


CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, wounding, robbery. [Cumulative]			<p><b>February 2014 result</b></p>
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise	
<b>Managed By</b>	Dipti Patel			
<b>Year Introduced</b>	2007			

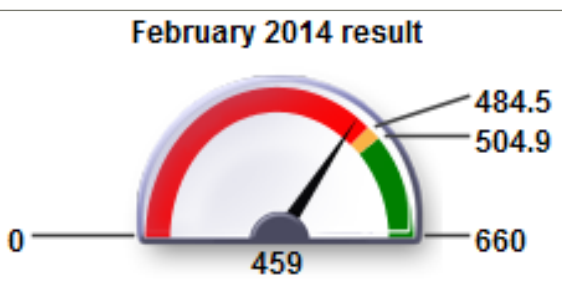
Date Range 1		
	Value	Target
April 2012	585	695
May 2012	1226	1402
June 2012	1888	2023
July 2012	2485	2691
August 2012	3116	3322
September 2012	3707	3933
October 2012	4410	4597
November 2012	5113	5239
December 2012	5715	5780
January 2013	6339	6403
February 2013	6894	6963
March 2013	7563	7618
April 2013	576	662
May 2013	1161	1347
June 2013	1839	1973
July 2013	2628	2618
August 2013	3334	3244
September 2013	3982	3845
October 2013	4598	4514
November 2013	5254	5165
December 2013	5986	5716
January 2014	6597	6334
February 2014	7077	6889
March 2014		7542



This has been a challenging year for the partnership in terms of crime reduction. Since the last statement it can be seen that progress has been made during January and February, with the gap between performance and target reducing from 270 over target to 188 over by the end of February. That said, Police crime figures show a slight increase once more in March, suggesting that achieving the overall crime reduction target is now highly unlikely. Within *overall* crime statistics for Southend, there has been some performance improvements, with police figures currently showing a reduction in dwelling burglary, robbery, damage and vehicle crime. The current challenges can be found in shoplifting, crimes of violence sexual crimes and burglary of non dwellings. The partnership will continue to focus on taking a coordinated, intelligence led approach to targeting the people known to offend, in the locations known to suffer offences.

**Priority** Priority 4 - Continue to improve outcomes for vulnerable children and adults  
**Expected Outcome:** At risk of missing target 3 Some slippage against target 3


CP 4.1	<b>Number of children benefiting from 2 year old funding [Monthly Snapshot]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	Jane Theadom		
<b>Year Introduced</b>			



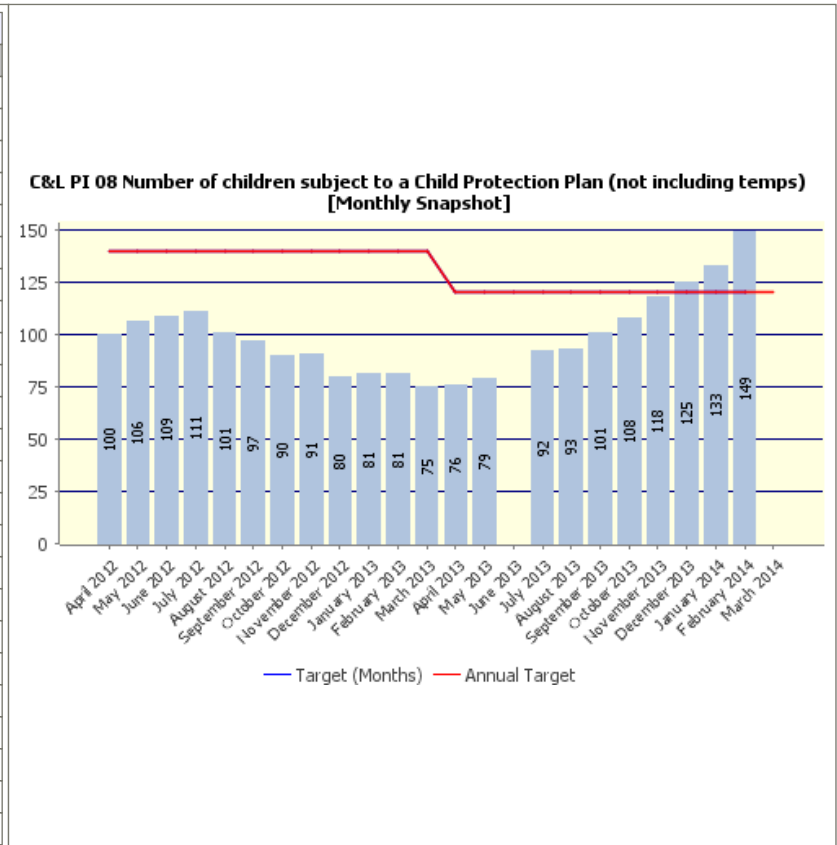
Date Range 1		
	Value	Target
April 2012	137	137
May 2012	137	137
June 2012	165	159
July 2012	167	165
August 2012	167	165
September 2012	331	220
October 2012	366	240
November 2012	366	260
December 2012	366	275
January 2013	456	275
February 2013	511	330
March 2013	511	350
April 2013	353	350
May 2013	384	360
June 2013	391	370
July 2013	380	380
August 2013	439	390
September 2013	475	400
October 2013	509	410
November 2013	509	420
December 2013	457	430
January 2014	454	500
February 2014	459	510
March 2014		520




Following the larger than usual January drop-off of those who transition from 2YO to 3/4YO funding, February saw a number of parents who initially took places then, despite chasing, dropped out. Investigations show no particular pattern although some moved. The net effect is that numbers have risen only from 454 to 459 in February. (401 financial, 12 LAC/Adopted, 36 SEN and 10 CAF/CIN). (83% take up still well above the national average of 70%).

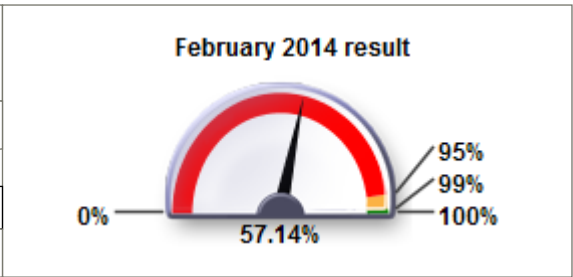
CP 4.2	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]		
Expected Outcome		Format	Goldilocks
Managed By	Sue Hadley		
Year Introduced	2011		

Date Range 1		
	Value	Target
April 2012	100	140
May 2012	106	140
June 2012	109	140
July 2012	111	140
August 2012	101	140
September 2012	97	140
October 2012	90	140
November 2012	91	140
December 2012	80	140
January 2013	81	140
February 2013	81	140
March 2013	75	140
April 2013	76	120
May 2013	79	120
June 2013		120
July 2013	92	120
August 2013	93	120
September 2013	101	120
October 2013	108	120
November 2013	118	120
December 2013	125	120
January 2014	133	120
February 2014	149	120
March 2014		

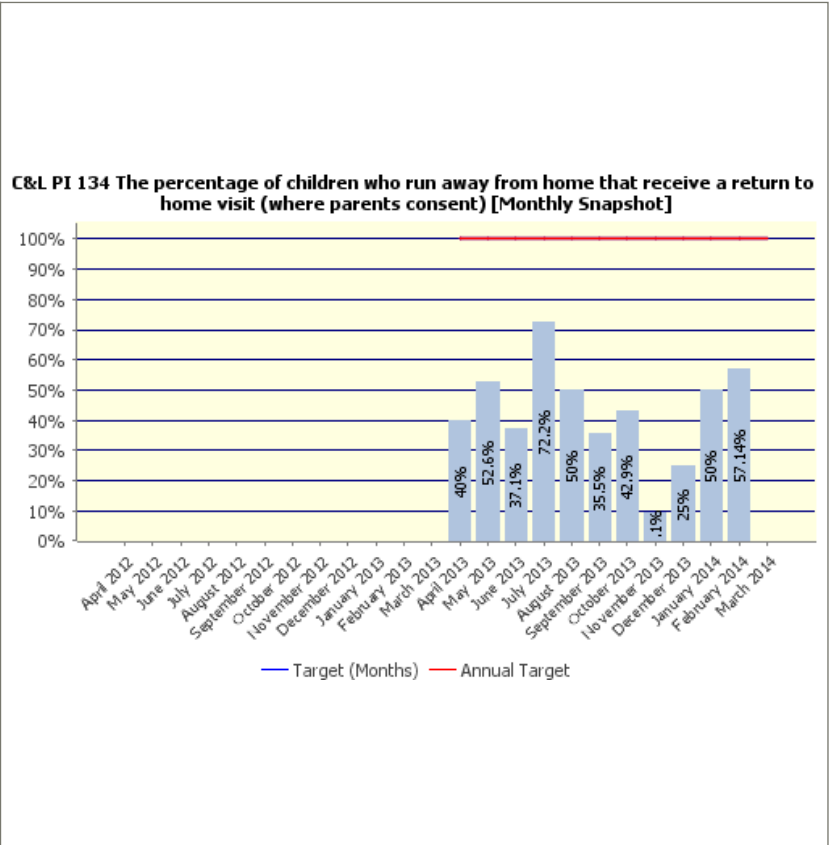


The number of children subject to a child protection plan has continued to increase this month with an above average number of Initial Child Protection Conferences held in February. The number of children subject of ICPC has increased since June 2013. Monitoring and analysis of trends and thresholds continues to ensure that a child protection plan is appropriate for each child.


CP 4.7	The percentage of children who run away from home that receive a return to home visit (where parents consent) [Monthly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Sue Hadley		
Year Introduced	2013		

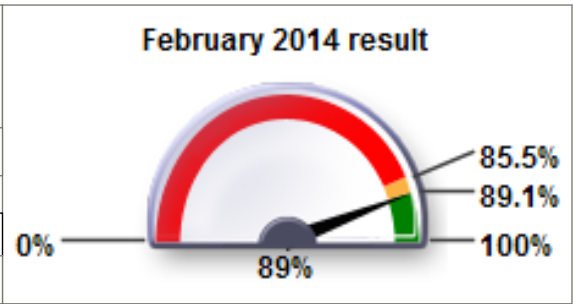


Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	40%	100%
May 2013	52.6%	100%
June 2013	37.1%	100%
July 2013	72.2%	100%
August 2013	50%	100%
September 2013	35.5%	100%
October 2013	42.9%	100%
November 2013	9.1%	100%
December 2013	25%	100%
January 2014	50%	100%
February 2014	57.14%	100%
March 2014		100%

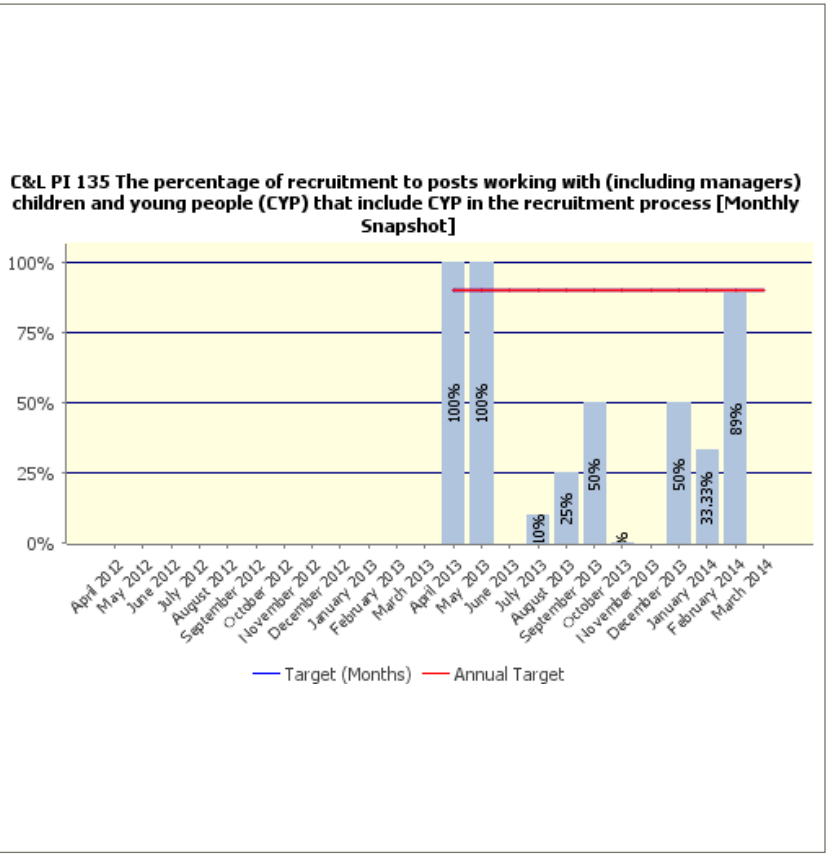


February saw a total of 7 missing notifications, 4 of these were for 1 child. Of the 3, 2 children were seen and 1 visit was refused. The 1 child who went missing on 4 occasions was seen on 2 of the occasions. this particular case has been escalated to a professionals meeting due to the number of times this one child has been missing.

CP 4.8	The percentage of recruitment to posts working with (including managers) children and young people (CYP) that include CYP in the recruitment process [Monthly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Sue Hadley		
Year Introduced	2013		




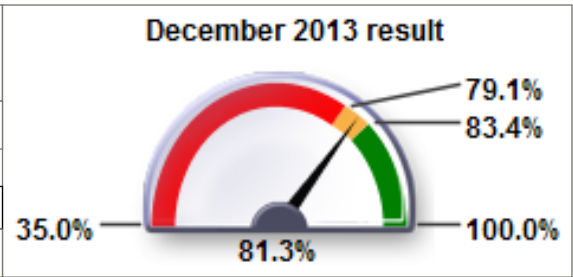
Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	100%	90%
May 2013	100%	90%
June 2013	N/A	90%
July 2013	10%	90%
August 2013	25%	90%
September 2013	50%	90%
October 2013	0%	90%
November 2013	N/A	90%
December 2013	50%	90%
January 2014	33.33%	90%
February 2014	89%	90%
March 2014		90%



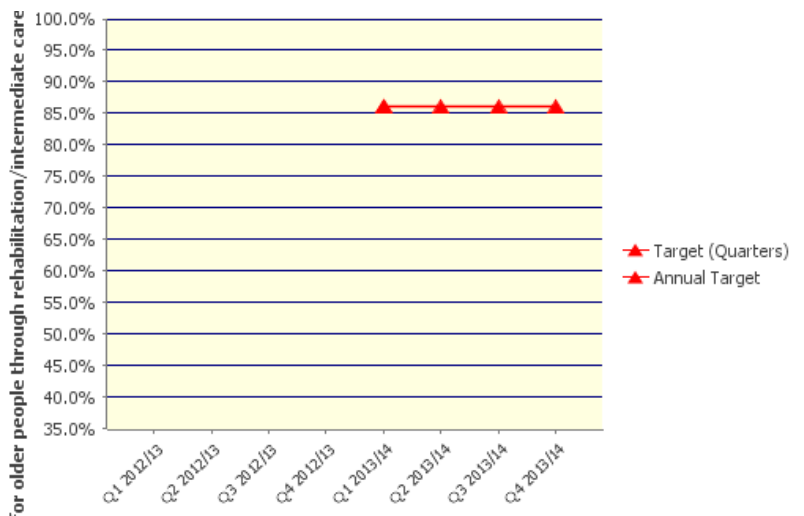
Of the 9 posts recruited to during February, 8 involved young people in the process.



CP 4.11	<b>Achieving independence for older people through rehabilitation/intermediate care</b> <b>**Snapshot of quarterly performance**</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	Carol Cranfield		
<b>Year Introduced</b>	2008		




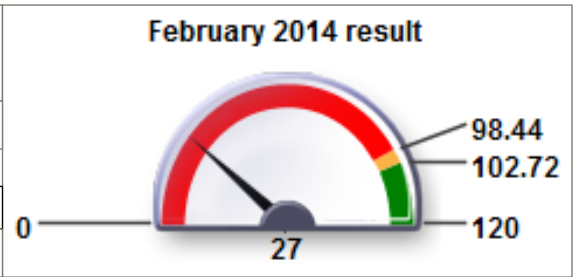
Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
Q1 2012/13		
July 2012		
August 2012		
September 2012		
Q2 2012/13		
October 2012		
November 2012		
December 2012		
Q3 2012/13		
January 2013		
February 2013		
March 2013	79.9%	
Q4 2012/13		
April 2013	83.0%	86.0%
May 2013		86.0%
June 2013	85.0%	86.0%
Q1 2013/14		86.0%
July 2013	85.0%	86.0%
August 2013	85.0%	86.0%
September 2013	83.0%	86.0%
Q2 2013/14		
October 2013		86.0%
November 2013		86.0%
December 2013	81.3%	86.0%
Q3 2013/14		
January 2014		86.0%
February 2014		86.0%
March 2014		86.0%
Q4 2013/14		



**THIS IS THE LATEST DATA AVAILABLE.**  
 This indicator measures the percentage of people still living at home 3 months (91 days) after leaving the reablement service. By its nature it will always be reporting retrospectively, as we wait for the 3 months to elapse.  
 From April 2013 to 14th Jan 2014 592 people have started and finished reablement and had passed the 91 day mark and could be measured.  
 Of the 592, 481 (81.3%) were still at home.

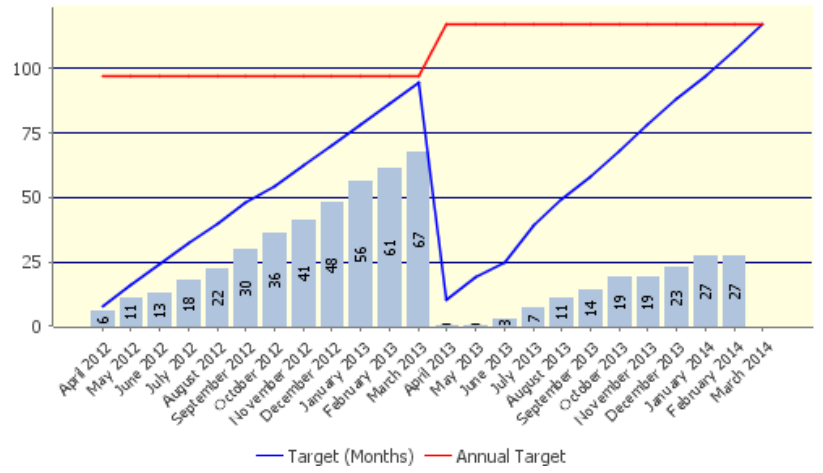


CP 4.13	<b>The number of eligible statutory homeless applicants who are discharged into the private rented sector [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	Jacqui Lansley		
<b>Year Introduced</b>	2012		



Date Range 1		
	Value	Target
April 2012	6	8
May 2012	11	16
June 2012	13	24
July 2012	18	32
August 2012	22	40
September 2012	30	48
October 2012	36	54
November 2012	41	62
December 2012	48	70
January 2013	56	78
February 2013	61	86
March 2013	67	94
April 2013	0	10
May 2013	0	19
June 2013	3	25
July 2013	7	39
August 2013	11	49
September 2013	14	58
October 2013	19	68
November 2013	19	78
December 2013	23	88
January 2014	27	97
February 2014	27	107
March 2014		117

**ACS H 07 The number of eligible statutory homeless applicants who are discharged into the private rented sector [Cumulative]**




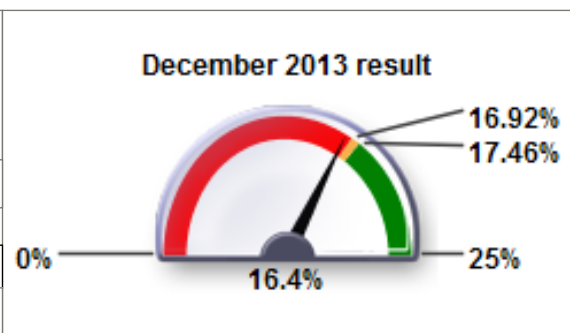
To February, we have discharged 27 eligible households into the private rented sector. The target set was very challenging, and was set based on the fact that a discharge into the private rented sector would be the Council's default position unless there was a robust business case as to why somebody had to have a social housing tenancy.

As has been noted previously in this report, it has taken a while to educate homeless applicants and private sector landlords and estate agents as the standard of accommodation needed to be able to discharge our duty. We are now starting to make progress in the number of households we are discharging. Whilst we will not meet our target we have discharged more households than the rest of the Thames Gateway put together into the private rented sector.

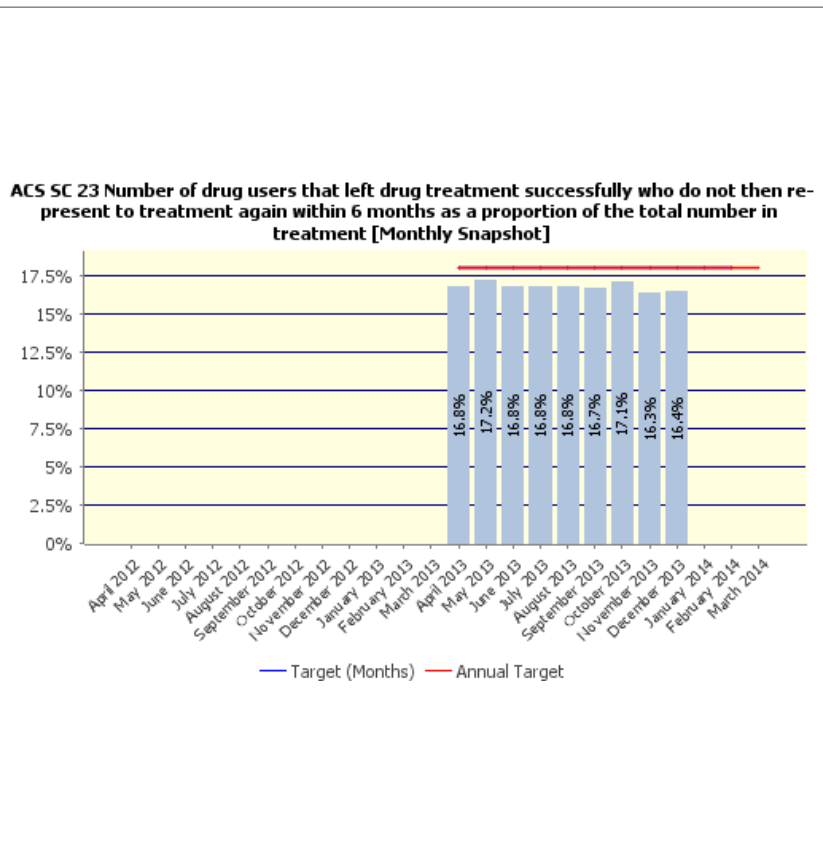
By even discharging 27 households to date this has allowed 27 social housing tenancies to be more effectively used.

**Priority** Priority 6 - Reduce inequalities and increase the life chances of people living in Southend  
**Expected Outcome:** Some slippage against target 3

CP 6.2	<b>Number of drug users that left drug treatment successfully who do not then re-present to treatment again within 6 months as a proportion of the total number in treatment [Monthly Snapshot]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	Glyn Halksworth		
<b>Year Introduced</b>	2013		




Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	16.8%	18%
May 2013	17.2%	18%
June 2013	16.8%	18%
July 2013	16.8%	18%
August 2013	16.8%	18%
September 2013	16.7%	18%
October 2013	17.1%	18%
November 2013	16.3%	18%
December 2013	16.4%	18%
January 2014		18%
February 2014		18%
March 2014		

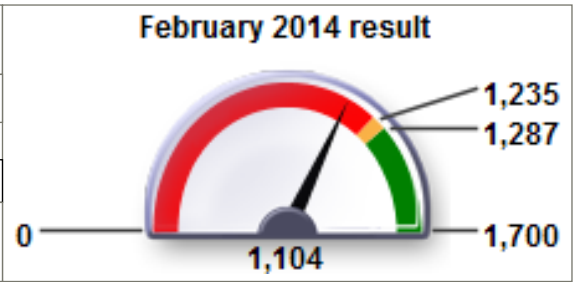


*This is the latest data and is for the reporting period to November 2013. It covers the 12 months June 2012 to May 2013.*

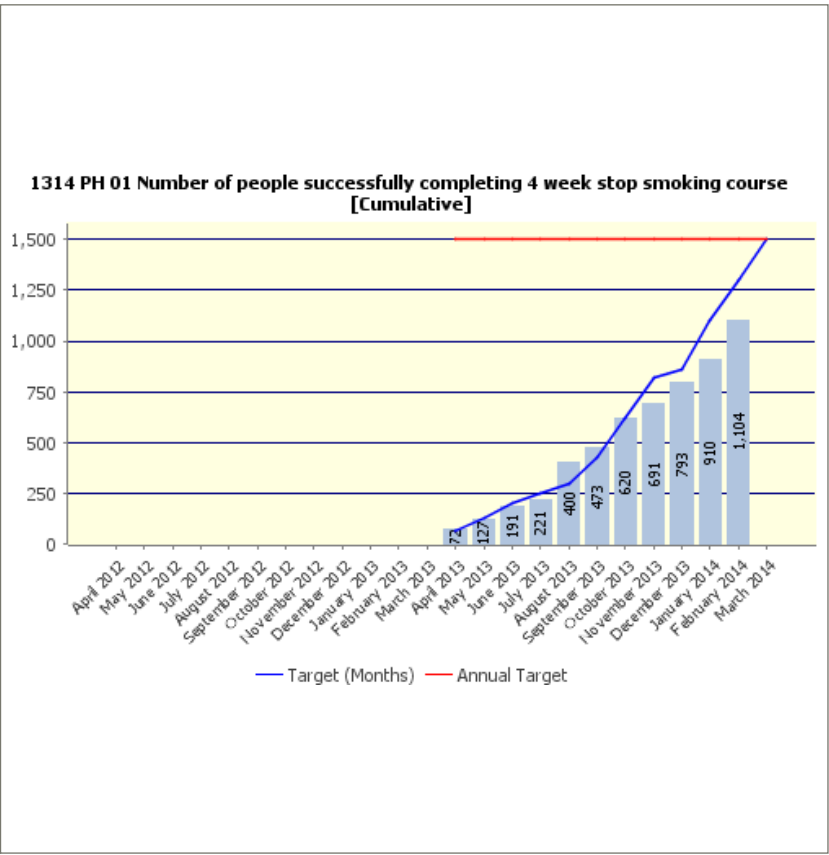
*Overall 841 people were in treatment, and of these 138 completed successfully and did NOT re-present for further treatment, a success rate of 16.4%, which is a minimal increase on the previous period (Trend data: August = 16.7% September = 17.1% October = 16.3%).*

*We are currently working with Providers with a view to them working more closely together to improve the outcomes for this client group.*


CP 6.3	<b>Number of people successfully completing 4 week stop smoking course [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	Liesel Park		
<b>Year Introduced</b>			

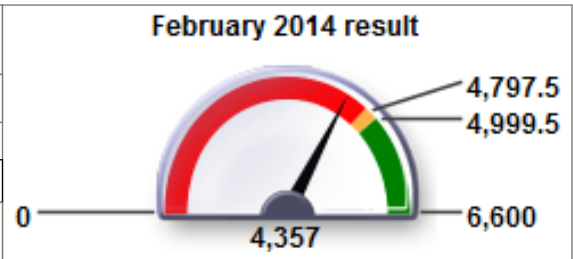


Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	72	70
May 2013	127	135
June 2013	191	200
July 2013	221	252
August 2013	400	297
September 2013	473	427
October 2013	620	617
November 2013	691	822
December 2013	793	862
January 2014	910	1,100
February 2014	1,104	1,300
March 2014		1,500

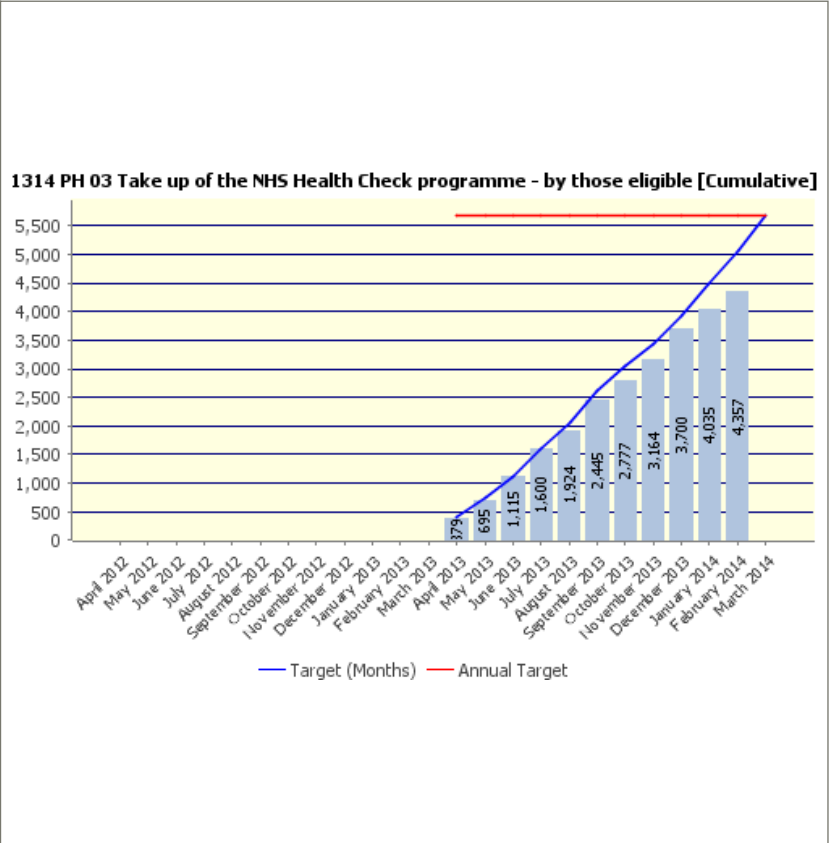


Final quit figures for February are unlikely to be complete until the end of April as Department of Health guidelines enable successful quits to be registered up to 42 days after quit date is set.

CP 6.4	<b>Take up of the NHS Health Check programme - by those eligible [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Margaret Gray</b>		
<b>Year Introduced</b>			




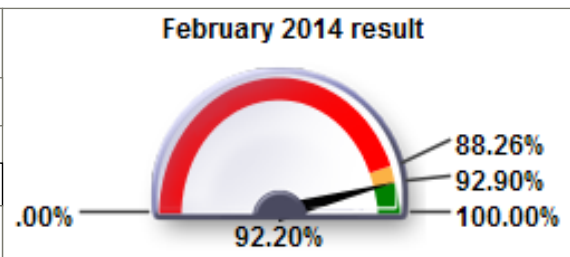
Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	379	406
May 2013	695	763
June 2013	1,115	1,120
July 2013	1,600	1,592
August 2013	1,924	2,064
September 2013	2,445	2,632
October 2013	2,777	3,038
November 2013	3,164	3,443
December 2013	3,700	3,914
January 2014	4,035	4,482
February 2014	4,357	5,050
March 2014		5,673



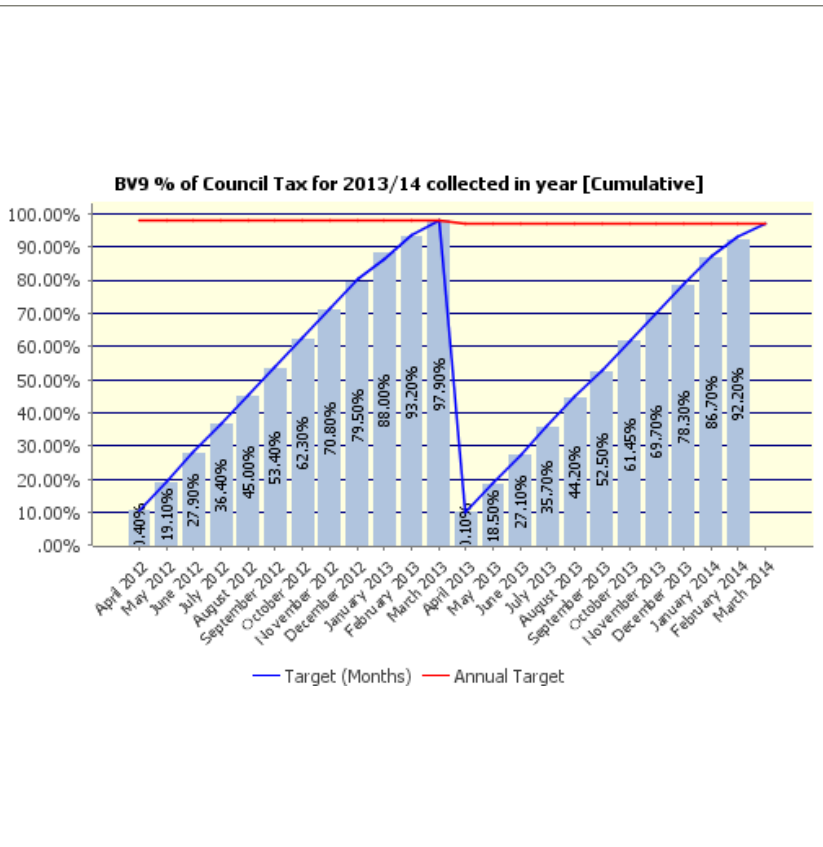
Health Checks are slightly below target, the trajectory will be amended when data from some GP practices is submitted for February. To address the current shortfall outreach clinics are still ongoing throughout March.

**Priority** Priority 7 - Encourage the prosperity of Southend and its residents  
**Expected Outcome:** Some slippage against target 2


CP 7.1	<b>% of Council Tax for 2013/14 collected in year [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	Joe Chesterton		
<b>Year Introduced</b>	2000		

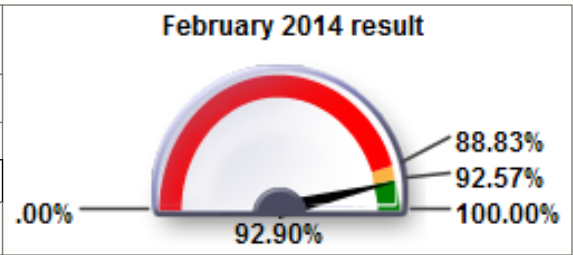


Date Range 1		
	Value	Target
April 2012	10.40%	10.70%
May 2012	19.10%	19.30%
June 2012	27.90%	28.40%
July 2012	36.40%	36.80%
August 2012	45.00%	45.50%
September 2012	53.40%	54.00%
October 2012	62.30%	62.70%
November 2012	70.80%	71.40%
December 2012	79.50%	80.30%
January 2013	88.00%	86.30%
February 2013	93.20%	93.40%
March 2013	97.90%	97.80%
April 2013	10.10%	10.20%
May 2013	18.50%	18.80%
June 2013	27.10%	27.40%
July 2013	35.70%	36.30%
August 2013	44.20%	45.00%
September 2013	52.50%	52.80%
October 2013	61.45%	61.40%
November 2013	69.70%	70.00%
December 2013	78.30%	78.60%
January 2014	86.70%	87.20%
February 2014	92.20%	92.90%
March 2014		97.00%

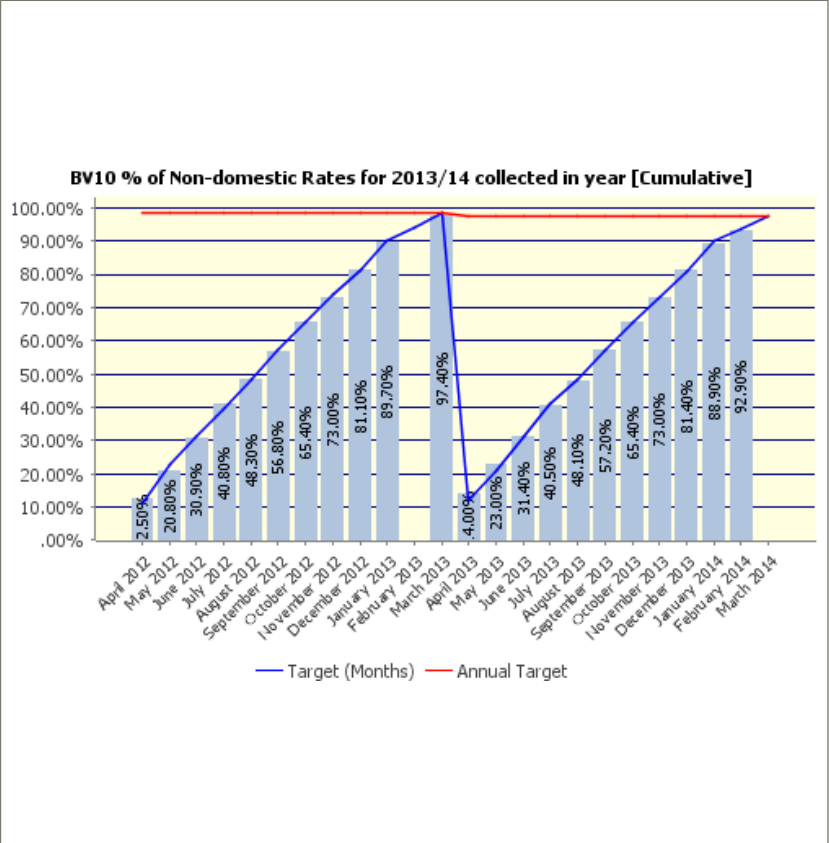


Over the last four months we have put in place additional initiatives to improve the collection rate to meet the final target of 97%. These include setting up an out of hours phone collection team and scheduling additional reminders. Recent figures from other Essex authorities show at least 7 others are down on their collection, with one down by 2.68%.

CP 7.2	<b>% of Non-domestic Rates for 2013/14 collected in year [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	Joe Chesterton		
<b>Year Introduced</b>	2000		




Date Range 1		
	Value	Target
April 2012	12.50%	11.00%
May 2012	20.80%	22.60%
June 2012	30.90%	31.30%
July 2012	40.80%	39.60%
August 2012	48.30%	48.20%
September 2012	56.80%	57.30%
October 2012	65.40%	65.40%
November 2012	73.00%	73.80%
December 2012	81.10%	81.50%
January 2013	89.70%	90.10%
February 2013		94.00%
March 2013	97.40%	98.30%
April 2013	14.00%	12.00%
May 2013	23.00%	21.00%
June 2013	31.40%	31.00%
July 2013	40.50%	41.00%
August 2013	48.10%	48.20%
September 2013	57.20%	57.00%
October 2013	65.40%	65.40%
November 2013	73.00%	73.00%
December 2013	81.40%	81.00%
January 2014	88.90%	90.00%
February 2014	92.90%	93.50%
March 2014		97.50%

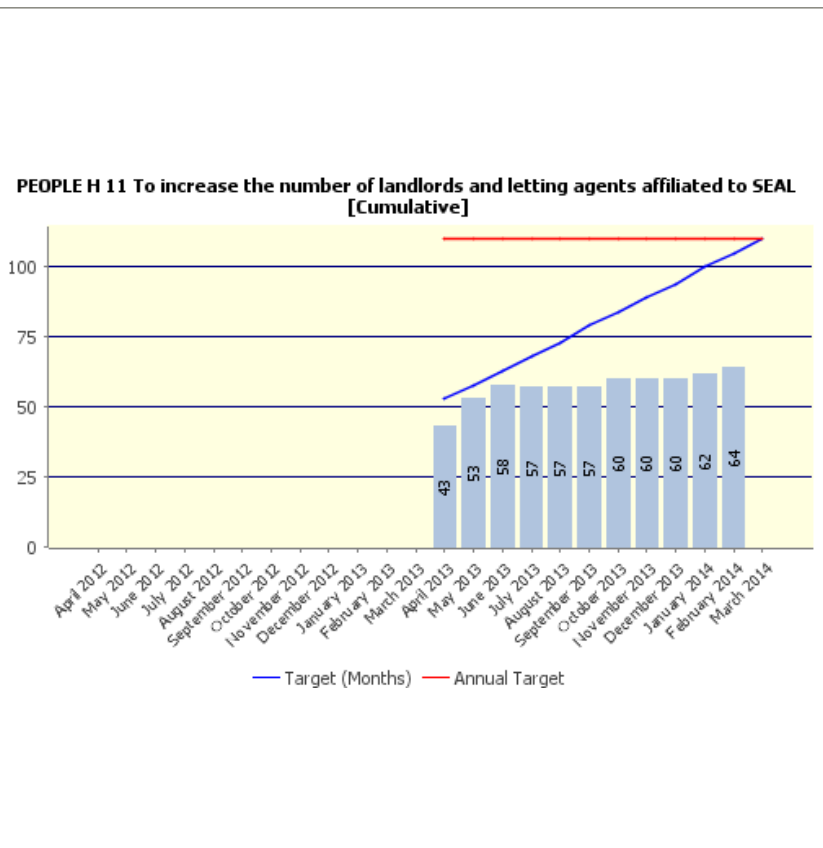


There are a couple of large properties that have not yet paid their rates bill and this is affecting collection. Appropriate follow up action is in place to recover these sums. There has been one large rate increase and one large refund that has also affected collection figures. Overall, it is anticipated that there will be a slight shortfall against the year end target of 97.5%.

**Priority** Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses  
**Expected Outcome:** At risk of missing target 1

CP 8.2	<b>To increase the number of landlords and letting agents affiliated to SEAL [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	Jacqui Lansley		
<b>Year Introduced</b>	2013		

Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	43	53
May 2013	53	58
June 2013	58	63
July 2013	57	68
August 2013	57	73
September 2013	57	79
October 2013	60	84
November 2013	60	89
December 2013	60	94
January 2014	62	100
February 2014	64	105
March 2014		110



This target will not be met. Although there have been a high expression of interest and requests for SEAL membership. The SEAL Board agreed to concentrate on ensuring that Members of SEAL achieved the minimum standard required for membership in order to achieve the primary objectives for SEAL and SBC – to raise the quality of private sector accommodation and reduce anti social behaviour through effective and targeted partnership working with landlords/letting agents. This focused action has been resource intensive during year one. Year two will concentrate on increasing membership.





# **Revenue Budget Monitoring 2013/14**

## **Period 11**

**as at 28 February 2014  
Portfolio Summary**

## Contents

Commentary	2
General Fund Summary Forecast	8
Portfolio	
Adult Social Care, Health and Housing	9
Children and Lifelong Learning	11
Corporate Support Services	13
Culture and Tourism	17
Deputy Leader	19
Leader	20
Public Protection, Waste and Transport	22
Planning	25
Housing Revenue Account Summary Forecast	26

## 1. Commentary

The following pages provide the budget monitoring position for the General Fund and Housing Revenue Account for 2013/14, based on the views of the Directors and their Management Teams, in light of expenditure and income to 28 February 2014.

The starting point for the budget monitoring is the original budget as agreed by Council in February 2013. Therefore, the full cost budget is being monitored, including fully allocated Management, Administrative and Technical Services (MATS) and capital financing costs. As at the end of February all corporate savings have been allocated to service departments.

## 2. Overall Budget Performance – General Fund

A projected overspend of £346,000 is being forecast as measured against the latest budget.

### General Fund Portfolio Forecast Comparison 2013/14 at 28 February 2014 - Period 11

Portfolio	Latest Budget 2013/14 £000	Projected Outturn 2013/14 £000	February Forecast Variance £000	January Forecast Variance £000
Adult Social Care, Health & Housing	51,003	51,290	287	234
Children & Learning	34,891	34,262	-629	-523
Corporate Support Services	6,924	6,713	-211	-46
Culture & Tourism	17,468	17,918	450	485
Deputy Leader	3,021	2,936	-85	-25
Leader Policy & Finance	2,846	2,697	-149	-132
Public Protection, Waste & Transport	27,286	27,081	-205	-175
Planning	1,588	1,548	-40	-30
Total Directorates	145,027	144,445	-582	-212
Non-Service Areas	-6,457	-5,529	928	558
<b>Net Expenditure / (Income)</b>	<b>138,570</b>	<b>138,916</b>	<b>346</b>	<b>346</b>

Where Departments are forecasting an overspend by the end of the year, they have been advised that relevant action plans must be in place to address any projected overspend position.

### 3. Service Variances (£582,000 forecast underspend)

The key variances are as shown in the following table:-

Portfolio	Unfavourable £(000)	Favourable £(000)	Net £(000)
<b>Adult Social Care Health &amp; Housing</b>			
People with a Learning Disability - Lower than estimated homecare and residential care placements		941	
People with Mental Health Needs - Higher than estimated residential care placements, direct payment packages and supported living	1,443		
Physical and Sensory Impairment - Vacancy factor	72		
Commissioning Team Vacancies		51	
Supporting People Contractor Payments		90	
Vacancies on Private Sector Housing		80	
Vacancies on Strategy & Development		61	
Vacancies on Strategy & Planning for Vulnerable Adults			
Other		5	
<b>Total</b>	<b>1,515</b>	<b>1,228</b>	<b>287</b>
<b>Children &amp; Learning</b>			
Business Support Saving		80	
Children with Special Needs (LLDD)		35	
Underspend on Young People and Family Support		350	
Connexions - Vacancy and savings on premises costs		199	
Children's Placements - forecast of current cohort	120		
Children Specialist Commissioning		30	
Youth Offending Service		42	
Other		13	
	<b>120</b>	<b>749</b>	<b>-629</b>
<b>Corporate Support Services</b>			
Staffing vacancies		70	
Asset Revaluation Fees		25	
Rental Income from the Property Portfolio		50	
Rental Costs for Community Centres		41	
Income Generated across services		106	
Utility Charges	21		
Issuing legal proceedings for childcare cases	40		
Non-Collection of Court Cost relating to Council Tax and NDR Collections		60	
Reduction in Property and Regeneration contract income	90		
Other		10	
	<b>151</b>	<b>362</b>	<b>-211</b>

<b>Portfolio (Continued)</b>	<b>Unfavourable £(000)</b>	<b>Favourable £(000)</b>	<b>Net £(000)</b>
<b><u>Culture &amp; Tourism</u></b>			
Renegotiation of Leisure Management contract		160	
Grounds Maintenance income shortfall	30		
Grounds Maintenance Leases	45		
Nursery Materials	40		
Pier Settlement	70		
Forum Management Company	200		
Staffing at Museums	50		
Parks Storm Damage	30		
Golf Income	30		
Contribution to Essex Wildlife Trust	30		
Parks Income Shortfall	20		
Special Events Income	20		
Other	45		
	<b>610</b>	<b>160</b>	<b>450</b>
<b><u>Deputy Leader</u></b>			
Staffing vacancies		20	
Economic Development grants not applied for		50	
Other		15	
	<b>0</b>	<b>85</b>	<b>-85</b>
<b><u>Leader Policy &amp; Finance</u></b>			
Treasury Management and VAT Advisory Costs		173	
Software Licences and Staffing	24		
	<b>24</b>	<b>173</b>	<b>-149</b>
<b><u>Public Protection, Waste &amp; Transport</u></b>			
Delays in implementing savings:-			
- CCTV relocation and restructure	75		
- Regulatory Services	46		
Increase in Landfill Tax	160		
Gainshare target not met		160	
Community Safety funding		121	
Highways Permit Scheme		120	
Street Lighting maintenance		30	
Decriminalised Parking contract	125		
Essex Camera Partnership		50	
Winter Maintenance stock carry forward		50	
Road Safety		110	
Other	30		
	<b>436</b>	<b>641</b>	<b>-205</b>
<b><u>Planning</u></b>			
Development Control Income		120	
European Projects	70		
Other	10		
	<b>80</b>	<b>120</b>	<b>-40</b>
<b>Total</b>	<b>2,936</b>	<b>3,518</b>	<b>-582</b>

#### **4. Non Service Variances (£31,000 forecast underspend)**

##### Financing Costs (£38,000)

Minimum Revenue Provision (MRP) is forecast to be underspent against budget at the year end as the charge is affected by the financing of the 2012/13 capital programme. Less borrowing was used than expected due to the use of more grants and third party contributions.

Interest on borrowings is forecast to be underspent against budget at the year end as, during 2012/13 and into 2013/14, borrowing has been delayed and temporary cashflow funds were/are being used instead, as this is currently the most economically advantageous financial approach for the Council.

##### Levies £7,000

As advised by the Coroner's Court, levies are now forecast to be slightly overspent compared to the original budget.

#### **5. Appropriations to / from Earmarked Reserves**

Net appropriations to Earmarked Reserves totalling £1,715,000 were agreed by Council in February 2013. The current outturn position of £7,902,000 also allows for:-

##### Appropriations to Reserves

- £562,000 Business Transformation Reserve – one off reimbursement of Government top-slicing and other grant changes
- £274,000 increase in final allocation of new homes bonus
- £17,000 to create earmarked reserve for Scrutiny function
- £1,500,000 to the Business Rates Equalisation Reserve to smooth the fluctuation in Business Rates
- £705,000 to create an earmarked reserve for public health to carry forward ring-fenced grant
- £2,291,000 to the Capital Reserve to support the financing of the capital programme
- £5,595,000 to the Pensions Reserve in order to fund an advance payment in 2014/15
- £195,000 to the Drug Action Team Reserve
- £50,000 to the Agresso Reserve
- £450,000 to the School Improvement Reserve
- £401,000 to the Business Transformation Reserve

##### Appropriations from Reserves

- £44,000 from Grants to Voluntary Organisations Reserve to fund 2012/13 grants paid out in the current year
- £15,000 from the Partnership Rewards Grant Reserve to fund expenditure on projects in 2013/14
- £25,000 from the LABGI reserve to fund the 2013 Maritime Festival
- £4,363,000 to fund expenditure supporting Business Transformation and Invest to Save activity
- £22,000 from the Supporting People reserve to fund the work on the new allocations policies in Housing Needs
- £710,000 from Housing Benefit Reserve to fund expenditure
- £872,000 from Capital Reserve to fund Capital expenditure
- £195,000 reduction in the planned use of the Agresso Reserve

## 6. Revenue Contributions to Capital Outlay

The original budget for 2013/14 included planned revenue contributions, via the use of Earmarked Reserves, of £393,000. As outlined in the regular capital reports these revenue contributions have risen to £1,075,000 to fund various additions to the capital programme. This additional level of RCCO is funded by additional appropriations from Earmarked Reserves as set out above.

## 7. Performance against Budget savings targets for 2013/14

As part of setting the Council budget for 2013/14, a schedule of Departmental and Corporate savings was approved totalling £10.425 million. These are required to achieve a balanced budget and therefore not to draw on general reserves.

A monthly monitoring exercise is in place to monitor the progress of the delivery of these savings.

The latest position is that the majority of savings are now being fully realised or are on track for full delivery by the year end. Where savings are not being achieved then Directors are identifying alternative measures to achieve full savings as required.

A detailed breakdown, by RAG status, of the Departmental and Category Management savings is shown below;

	Red £000	Amber £000	Green £000	Original Savings Total £000	Projected Outturn £000	Forecast Variance £000
<b>Department</b>						
People	113	400	2,651	3,164	3,067	-97
Corporate Services	0	0	794	794	794	0
Place	0	166	1,618	1,784	1,766	-18
Corporate	0	0	845	845	845	0
Department Sub-Total	113	566	5,908	6,587	6,472	-115
<b>Category Management</b>						
ICT	0	0	400	400	400	0
Energy	10	0	0	10	0	-10
Facilities Management	0	300	114	414	384	-30
Highways	0	0	300	300	300	0
Transport	60	0	191	251	254	3
Social Care	178	370	1,915	2,463	2,065	-398
Category Management Sub-Total	248	670	2,920	3,838	3,403	-435
<b>Total</b>	<b>361</b>	<b>1,236</b>	<b>8,828</b>	<b>10,425</b>	<b>9,875</b>	<b>-550</b>

Although the current forecast is showing a shortfall of £550,000 against the required savings total of £10.425 million, it is currently expected that the total savings will be delivered in full as part of each Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

## **8. Overall Budget Performance – Housing Revenue Account (HRA)**

The HRA budget was approved by Council on 28<sup>th</sup> February 2013 and anticipated that £2,131,000 would be appropriated to earmarked reserves in 2013/14.

The closing HRA revenue balance as at 31<sup>st</sup> March 2013 was £3,502,000.

The current forecast is projecting a £171,000 underspend because of higher than expected rental and service charges income and a lower number of void properties than estimated in the budget. It is proposed that this be transferred to the HRA Capital Investment Reserve, therefore leaving the main revenue reserve unchanged.



**General Fund Forecast 2013/14**  
**at 28 February 2014 - Period 11**  
**Portfolio Holder Summary**

<b>Portfolio</b>	<b>Gross Expend £000</b>	<b>Gross Income £000</b>	<b>Original Budget £000</b>	<b>Virement £000</b>	<b>Latest Budget £000</b>	<b>Expected Outturn £000</b>	<b>Forecast Variance £000</b>	<b>Budget to Date £000</b>	<b>Spend to Date £000</b>	<b>To Date Variance £000</b>
Adult Social Care, Health & Housing	72,673	(22,004)	50,669	334	51,003	51,290	287	47,324	47,146	(178)
Children & Learning	140,725	(106,584)	34,141	750	34,891	34,262	(629)	31,050	30,242	(808)
Corporate Support Services	129,416	(126,081)	3,335	3,589	6,924	6,713	(211)	3,154	2,391	(763)
Culture & Tourism	17,821	(5,790)	12,031	5,437	17,468	17,918	450	10,737	11,145	408
Deputy Leader	3,193	(110)	3,083	(62)	3,021	2,936	(85)	2,723	2,509	(214)
Leader Policy & Finance	10,020	(6,469)	3,551	(705)	2,846	2,697	(149)	3,211	2,074	(1,137)
Public Protection, Waste & Transport	39,110	(13,347)	25,763	1,523	27,286	27,081	(205)	22,927	22,720	(207)
Planning	3,183	(1,586)	1,597	(9)	1,588	1,548	(40)	1,601	1,583	(18)
<b>Portfolio Net Expenditure</b>	<b>416,141</b>	<b>(281,971)</b>	<b>134,170</b>	<b>10,857</b>	<b>145,027</b>	<b>144,445</b>	<b>(582)</b>	<b>122,727</b>	<b>119,810</b>	<b>(2,917)</b>
Reversal of Depreciation	(21,761)	5,279	(16,482)	(9,365)	(25,847)	(25,847)	0	(14,615)	(13,860)	755
Levies	458	0	458	33	491	498	7	437	443	6
Financing Costs	19,875	(3,981)	15,894	(1,710)	14,184	14,146	(38)	10,502	10,143	(359)
Contingency	7,036	0	7,036	(6,000)	1,036	1,036	0	(3,730)	0	3,730
Miscellaneous Income	0	0	0	0	0	0	0	(33)	472	505
<b>Net Operating Expenditure</b>	<b>421,749</b>	<b>(280,673)</b>	<b>141,076</b>	<b>(6,185)</b>	<b>134,891</b>	<b>134,278</b>	<b>(613)</b>	<b>115,288</b>	<b>117,008</b>	<b>1,720</b>
General Grants	0	(3,382)	(3,382)	(957)	(4,339)	(4,339)	0	(3,598)	(4,583)	(985)
Corporate Savings	(1,232)	0	(1,232)	1,232	0	0	0	0	0	0
Revenue Contribution to Capital	393	0	393	682	1,075	1,075	0	0	0	0
Contribution to / (from) Earmarked Reserves	1,715	0	1,715	5,228	6,943	7,902	959	7,126	(22)	(7,148)
Contribution to / (from) General Reserves	0	0	0	0	0	(346)	(346)	0	0	0
<b>Net Expenditure / (Income)</b>	<b>422,625</b>	<b>(284,055)</b>	<b>138,570</b>	<b>0</b>	<b>138,570</b>	<b>138,570</b>	<b>0</b>	<b>118,816</b>	<b>112,403</b>	<b>(6,413)</b>
<b>Use of General Reserves</b>										
Balance as at 1 April 2012			11,846		11,846	11,846	0			
Use in Year			0	0	0	(346)	(346)			
<b>Balance as at 31 March 2013</b>			<b>11,846</b>	<b>0</b>	<b>11,846</b>	<b>11,500</b>	<b>(346)</b>			

**General Fund Forecast 2013/14  
at 28 February 2014 - Period 11  
Adult Social Care, Health & Housing  
Portfolio Holder - Cllr Lesley Salter**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Adult Support Services and Management	483	(488)	(5)	77	72	72	0	66	66	0
b Drug & Alcohol Action Team	2,021	(1,994)	27	(47)	(20)	(20)	0	164	(161)	(325)
c Housing Needs & Homelessness	1,815	(676)	1,139	29	1,168	1,168	0	1,041	1,043	2
d Commissioning Team	2,026	(2,265)	(239)	(116)	(355)	(406)	(51)	(234)	(285)	(51)
e Strategy & Development	2,325	(2,752)	(427)	(4)	(431)	(492)	(61)	(395)	(490)	(95)
f People with a Learning Disability	16,992	(1,431)	15,561	207	15,768	14,827	(941)	14,459	13,585	(874)
g People with Mental Health Needs	3,275	(162)	3,113	(216)	2,897	4,330	1,433	2,658	4,061	1,403
h Older People	30,545	(10,538)	20,007	506	20,513	20,521	8	18,812	18,616	(196)
i Other Community Services	1,464	(1,000)	464	3	467	457	(10)	427	473	46
j Private Sector Housing	2,115	(66)	2,049	44	2,093	2,013	(80)	1,919	1,823	(96)
k People with a Physical or Sensory Impairment	4,627	(488)	4,139	52	4,191	4,263	72	3,845	3,954	109
l Supporting People	4,527	0	4,527	(201)	4,326	4,236	(90)	4,274	4,165	(109)
m Service Strategy & Regulation	458	(144)	314	0	314	321	7	288	296	8
<b>Total Net Budget for Portfolio</b>	<b>72,673</b>	<b>(22,004)</b>	<b>50,669</b>	<b>334</b>	<b>51,003</b>	<b>51,290</b>	<b>287</b>	<b>47,324</b>	<b>47,146</b>	<b>(178)</b>

**Virements**

**£000**

Transfer from earmarked reserves	40
Allocation from Contingency-inflation allowed for placements	916
In year virements	(622)

**334**

**General Fund Forecast 2012/13  
at 30 June 2012 - Period 3  
Adult Social Care, Health & Housing  
Portfolio Holder - Cllr Lesley Salter**

Forecast Outturn Variance	Year to Date Variance
a.	
b. £195 K forecast underspend has been set aside as a legal contingency in the event of any legal challenge to on- going DACT procurement for residential detox provision. Also, budget was held back for specialist prescribing costs which are currently being met by the Clinical Commissioning Group (CCG). The anticipated underspend has been vired to an earmarked reserve as the Public Health grant is ring fenced.	Budget was being held back for specialist prescribing costs but these costs are currently being met by the Clinical Commissioning Group (CCG).
c.	
d. Mainly due to increased income generated from more Court of Protection cases and underspend on third party payments.	Mainly due to increased income generated from more Court of Protection cases and underspend on third party payments.
e. Forecasted underspend on employees due to vacancies and secondments.	Current underspend on employees due to vacancies/secondments.
f. Mainly because of lower than projected residential care placements offset slightly against homecare.	Mainly because of lower than projected residential care placements
g. Mainly as a result of higher than projected residential placements, direct payments & supported living.	Mainly as a result of higher than projected residential placements, direct payments & supported living.
h. Mainly due to higher homecare and direct payment packages offset by reduced residential care placements. Because of the volatility of this budget, the forecast year end variance may change over the course of the year.	Higher homecare and direct packages offset by reduced residential care placements.
i.	
j.	
k. Mainly due to the vacancy factor in employees.	Mainly due to the vacancy factor in employees.
l.	
m.	

**General Fund Forecast 2013/14  
at 28 February 2014 - Period 11  
Children and Lifelong Learning  
Portfolio Holder - Cllr James Courtenay**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Childrens Commissioning	12,675	(9,479)	3,196	1,132	4,328	4,248	(80)	1,328	1,168	(160)
b Children with Special Needs	1,987	(19)	1,968	44	2,012	1,977	(35)	1,844	1,828	(16)
c Early Years Development and Child Care Partnership	10,753	(8,741)	2,012	(815)	1,197	1,197	0	1,487	1,503	16
d Children Fieldwork Services	3,684	(19)	3,665	71	3,736	3,736	0	3,424	3,380	(44)
e Children Fostering and Adoption	5,747	0	5,747	106	5,853	5,503	(350)	5,371	5,076	(295)
f Youth Service	2,144	(191)	1,953	(243)	1,710	1,511	(199)	1,611	1,441	(170)
g Age 14 to 19 Learning and Development	315	(15)	300	(300)	0	0	0	0	0	0
h Other Education	770	(723)	47	22	69	69	0	63	69	6
i Schools Retained Budgets	0	0	0	0	0	0	0	0	0	0
j Private Voluntary Independent	4,757	(162)	4,595	30	4,625	4,745	120	4,240	4,328	88
k Schools Delegated Budgets	76,251	(76,251)	0	0	0	0	0	0	0	0
l Children Specialist Commissioning	857	(55)	802	(85)	717	687	(30)	657	622	(35)
m Children Specialist Projects	2,427	(81)	2,346	57	2,403	2,403	0	2,210	2,183	(27)
n School Support and Preventative Services	15,845	(9,640)	6,205	513	6,718	6,705	(13)	7,417	7,299	(118)
o Youth Offending Service	2,221	(1,073)	1,148	328	1,476	1,434	(42)	1,356	1,304	(52)
p Young Persons Drug and Alcohol Team	292	(135)	157	(110)	47	47	0	42	41	(1)
<b>Total Net Budget for Portfolio</b>	<b>140,725</b>	<b>(106,584)</b>	<b>34,141</b>	<b>750</b>	<b>34,891</b>	<b>34,262</b>	<b>(629)</b>	<b>31,050</b>	<b>30,242</b>	<b>(808)</b>

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

0  
306  
444

**750**

**General Fund Forecast 2013/14  
at 28 February 2014 - Period 11  
Children and Lifelong Learning  
Portfolio Holder - Cllr James Courtenay**

Forecast Outturn Variance	Year to Date Variance
a. Underspend from vacant posts being held ahead of People Department Business Support Restructure.	
b. Underspend on supplies and services across Learning Difficulties and Disabilities, plus impact of individual health contributions.	
c.	
d.	
e. Current forecast primarily due to the pattern of fostering and adoption payments. Additional savings of £85k on consolidation of services based at Marigold and Allan Cole House.	Year to date variance due to impact of adoption grants received. Note, 'Adoption Grant A' will be received in-year, but spending profile will be stretched into the 2015/16 financial year.
f. Underspend due to the vacant Teenage Pregnancy post which has now been recruited to, and due to a reduction in supplies, services and premises costs.	Vacant Teenage Pregnancy Post, and youth service income causing year to date variance.
g.	
h.	
i.	
j. Projection for current cohort of residential placements, this budget remains volatile.	
k.	
l. £20k underspend on externally purchased assessments within CAMHS budget, and in year underspend on youth advocacy, the costs for which fluctuate from year to year.	
m.	
n. Underspend relates to a vacant management post, given up as a saving for 2014/15.	
o. Underspend on establishment budget due to staff being charged against grants b/fwd and a delay in recruiting to the YOS workers team.	Grants brought forward from 2012/13 causing year to date variance.
p.	

**General Fund Forecast 2013/14**  
**at 28 February 2014 - Period 11**  
**Corporate Support Services**  
**Portfolio Holder - Cllr Andrew Moring**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000	
a	Accounts Payable	202	(208)	(6)	(30)	(36)	(5)	31	3	24	21
b	Accounts Receivable	340	(332)	8	(4)	4	4	0	3	(2)	(5)
c	Accountancy	3,159	(3,068)	91	71	162	12	(150)	102	(74)	(176)
d	Asset Management	416	(414)	2	28	30	5	(25)	5	(18)	(23)
e	Internal Audit & Corporate Fraud	877	(856)	21	13	34	24	(10)	23	(25)	(48)
f	Buildings Management	3,042	(2,950)	92	625	717	792	75	783	903	120
g	Administration & Support	510	(633)	(123)	18	(105)	(105)	0	(96)	(87)	9
h	Cemeteries and Crematorium	1,495	(1,833)	(338)	2	(336)	(426)	(90)	(302)	(417)	(115)
i	Community Centres and Club 60	134	(1)	133	101	234	193	(41)	108	74	(34)
j	Corporate and Industrial Estates	524	(910)	(386)	2,179	1,793	1,743	(50)	(321)	(498)	(177)
k	Customer Services Centre	1,818	(2,029)	(211)	145	(66)	(127)	(61)	(96)	(165)	(69)
l	Council Tax Admin	1,584	(462)	1,122	24	1,146	1,066	(80)	1,055	961	(94)
m	Council Tax Benefit	0	0	0	0	0	0	0	0	0	0
n	Democratic Services Support	466	(1)	465	(15)	450	435	(15)	413	392	(21)
o	Dial A Ride Service	48	(2)	46	1	47	19	(28)	43	18	(25)
p	Directorate of Support Services	1,064	(1,079)	(15)	58	43	43	0	38	64	26
q	Elections and Electoral Registration	256	(3)	253	11	264	264	0	242	247	5
r	Vehicle Fleet	739	(743)	(4)	(6)	(10)	23	33	(9)	25	34
s	Benefits Administration	3,323	(2,106)	1,217	712	1,929	1,989	60	1,126	995	(131)
t	Rent Benefit Payments	99,147	(99,050)	97	(8)	89	89	0	(865)	(877)	(12)
u	Human Resources	1,638	(1,702)	(64)	83	19	(11)	(30)	(10)	(41)	(31)
v	Information Comms & Technology	3,574	(3,612)	(38)	(589)	(627)	(627)	0	(567)	(626)	(59)
w	Information and Governance	378	(442)	(64)	64	0	0	0	0	0	0
x	Insurance	26	(93)	(67)	1	(66)	(66)	0	(60)	(55)	5
y	Local Land Charges	273	(312)	(39)	2	(37)	(37)	0	(34)	(61)	(27)
z	Legal Services	1,116	(1,099)	17	7	24	64	40	22	78	56
aa	Support To Mayor and Members	938	0	938	1	939	909	(30)	862	823	(39)
ab	Non Domestic Rates Collection	406	(301)	105	24	129	149	20	119	140	21
ac	Payroll	409	(415)	(6)	3	(3)	37	40	43	81	38
ad	Corporate Procurement	441	(459)	(18)	125	107	127	20	101	116	15
ae	Property Management & Maintenance	438	(491)	(53)	(59)	(112)	(22)	90	274	268	(6)
af	Registration Births Deaths & Marriages	463	(292)	171	2	173	163	(10)	160	135	(25)
ag	Transport Management	172	(183)	(11)	0	(11)	(11)	0	(11)	(7)	4
<b>Total Net Budget for Portfolio</b>	<b>129,416</b>	<b>(126,081)</b>	<b>3,335</b>	<b>3,589</b>	<b>6,924</b>	<b>6,713</b>	<b>(211)</b>	<b>3,154</b>	<b>2,391</b>	<b>(763)</b>	

**General Fund Forecast 2013/14  
at 28 February 2014 - Period 11  
Corporate Support Services  
Portfolio Holder - Cllr Andrew Moring**

<b>Virements</b>	<b>£000</b>
Transfer from earmarked reserves	817
Allocation from Contingency	530
In year virements	2,242
	<b>3,589</b>

<b>Forecast Outturn Variance</b>	<b>Year to Date Variance</b>
a. Budgeted income from Central Schools will not be realised as they now have their own bank accounts and will no longer be using the Accounts Payable function	Budgeted income from Central Schools will not be realised
b.	
c. Due to vacant posts not yet being filled, an underspend is forecast for this year only	Vacant posts
d. Rolling revaluation of properties is expected to underspend against the budget	There is a current underspend on the rolling revaluation of properties
e. Programmed audit work will not be completed this financial year	Delay in charges for audit services
f. Income target relating to sales, room hires and refreshments is unrealistic in 2013/14 given rooms are being taken out of service within the Civic Centre. Utility costs are expected to overspend.	Income (fees and charges) underachieving against budget. Current overspends on electricity, water services
g.	Pension, vacancy factor, printing and paper are currently overspending offsetting an underspend on document archiving
h. Income from the Crematorium is expected to exceed budget	Crematorium income currently exceeding budget
i. Rental costs for Community Centres are no longer expected	Rental costs are underspent against budget
j. Rental income from the property portfolio is expected to exceed budget	Rental income from the property portfolio is currently exceeding budget
k. There is an overspend on the employee budget due to South Essex Homes staff being transferred to SBC however this is mitigated by additional income	Overspend on salaries is offset by additional income from South Essex Homes
l. Collection of court costs for Council Tax forecast to be higher than budget	

Forecast Outturn Variance	Year to Date Variance
m.	
n. Agency, training and overtime budgets have not been fully utilised this year	Underspend on employees due to vacant post
o. Anticipated income is expected to exceed budget	Income is currently exceeding costs
p.	
q.	
r. Agency drivers being used has resulted in an overspend	Agency driver costs are overspent and income is underachieving
s. Overspend on Benefits Admin employees' budget due to agency and overtime costs	An underspend on the Social Fund will be carried forward to the new financial year
t.	
u. Income from schools expected to be greater than the budget	
v.	Following a realignment of ICT budgets, net underspend is currently being investigated
w.	
x.	
y.	
z. Court costs for issuing proceedings in childcare cases are higher than budgeted	Higher than expected court costs have resulted in a budget pressure
aa. Underspend due to Members making less claims than anticipated. Hospitality and Conference budgets are underspent	
ab. Collection of court costs for Business Rates forecast to be lower than budget	
ac. Overspend on Staffing due to overtime	
ad.	
ae. Forecast overspends due to pressures within staff costs and a significant reduction in contract income	



<b>Forecast Outturn Variance</b>	<b>Year to Date Variance</b>
af. Income is expected to exceed budget	
ag.	

**General Fund Forecast 2013/14  
at 28 February 2014 - Period 11  
Culture & Tourism  
Portfolio Holder - Cllr Derek Jarvis**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Arts Development	364	(97)	267	31	298	288	(10)	274	278	4
b Amenity Services Organisation	2,822	(2,230)	592	(44)	548	668	120	505	708	203
c Culture Management	479	(12)	467	42	509	519	10	467	477	10
d Library Service	3,640	(200)	3,440	(137)	3,303	3,503	200	3,030	3,229	199
e Museums And Art Gallery	810	(66)	744	3	747	807	60	686	752	66
f Parks And Amenities Management	4,891	(1,721)	3,170	546	3,716	3,831	115	2,757	2,799	42
g Sports Development	174	(64)	110	(2)	108	108	0	95	88	(7)
h Sport and Leisure Facilities	929	(37)	892	99	991	831	(160)	900	742	(158)
i Southend Theatres	523	(16)	507	93	600	610	10	574	572	(2)
j Resort Services Pier and Foreshore and Southend Marine Activity Centre	2,673	(1,300)	1,373	4,800	6,173	6,258	85	1,018	1,034	16
k Tourism	516	(47)	469	6	475	495	20	431	466	35
<b>Total Net Budget for Portfolio</b>	<b>17,821</b>	<b>(5,790)</b>	<b>12,031</b>	<b>5,437</b>	<b>17,468</b>	<b>17,918</b>	<b>450</b>	<b>10,737</b>	<b>11,145</b>	<b>408</b>

Allocation from Contingency  
In year virements

105  
5,332  

---

**5,437**

**General Fund Forecast 2013/14  
at 28 February 2014 - Period 11  
Culture & Tourism  
Portfolio Holder - Cllr Derek Jarvis**

Forecast Outturn Variance	Year to date Variance
a.	
b. Income shortfall anticipated and pressures within transport and supplies and services costs.	A significant portion of income is expected in period 12 and expenditure reduced.
c.	
d. Facilities management costs of the Forum and one off launching costs in the run up to opening. Overspend on relief staff.	Facilities management costs of the Forum and one off launching costs in the run up to opening. Overspend on relief staff.
e. Relief staff costs. Running costs of the cliff lift.	Relief staff costs.
f. Shortfall in golf and grounds maintenance income expected. Overspend on parks contractor costs partly due to storm damage.	Storm damage costs still to be processed.
g.	
h. Leisure centre management contract saving.	Leisure centre management contract saving.
i.	
j. Settlement of the Pier Café. Seasonal Pier staff.	
k. Income targets will not be achieved.	Events budget spent in full.

**General Fund Forecast 2013/14  
at 28 February 2014 - Period 11  
Deputy Leader  
Portfolio Holder - Cllr John Lamb**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Economic Development	315	0	315	19	334	254	(80)	307	235	(72)
b Flood and Sea Defence	1,417	(63)	1,354	(190)	1,164	1,164	0	1,065	995	(70)
c Town Centre Management	319	(47)	272	0	272	267	(5)	249	259	10
d Partnership Team	325	0	325	64	389	389	0	358	275	(83)
e Support To Voluntary Sector	817	0	817	45	862	862	0	744	745	1
<b>Total Net Budget for Portfolio</b>	<b>3,193</b>	<b>(110)</b>	<b>3,083</b>	<b>(62)</b>	<b>3,021</b>	<b>2,936</b>	<b>(85)</b>	<b>2,723</b>	<b>2,509</b>	<b>(214)</b>

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

80  
5  
(147)

(62)

Forecast Outturn Variance	Year to Date Variance
a Management of vacant posts and LEP budget unspent.	Management of vacant posts and LEP budget unspent.
b	SUDS funding not spent in full.
c	
d	
e	

**General Fund Forecast 2013/14  
at 28 February 2014 - Period 11  
Leader  
Portfolio Holder - Cllr Nigel Holdcroft**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Corporate Subscriptions	113	0	113	0	113	113	0	104	68	(36)
b Corporate and Non Distributable Costs	3,368	(164)	3,204	(11)	3,193	3,020	(173)	2,910	2,488	(422)
c Emergency Planning	97	0	97	14	111	111	0	102	95	(7)
d Media And Communication	267	(342)	(75)	75	0	0	0	0	0	0
e Public Health	4,889	(4,889)	0	(705)	(705)	(705)	0	0	(644)	(644)
f People and Organisational Development	433	(442)	(9)	41	32	10	(22)	(2)	(45)	(43)
g Strategy and Performance	273	0	273	(120)	153	199	46	141	148	7
h The Programme Office	335	(416)	(81)	1	(80)	(80)	0	(73)	(66)	7
i Tickfield Training Centre	245	(216)	29	0	29	29	0	29	30	1
<b>Total Net Budget for Portfolio</b>	<b>10,020</b>	<b>(6,469)</b>	<b>3,551</b>	<b>(705)</b>	<b>2,846</b>	<b>2,697</b>	<b>(149)</b>	<b>3,211</b>	<b>2,074</b>	<b>(1,137)</b>

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

0
39
(744)
<u>(705)</u>

**General Fund Forecast 2013/14  
at 28 February 2014 - Period 11  
Leader  
Portfolio Holder - Cllr Nigel Holdcroft**

Forecast Outturn Variance	Year to Date Variance
a.	
b. No second Fund Manager costs expected in year and fewer VAT partial exemptions than anticipated	
c.	
d.	
e. The underspend is due to employee vacancies which are partly offset by agency cost. There will also be an underspend on Health Checks & Adult Weight Management because the services were commissioned part way through the year.	The underspend is due to employee vacancies which are partly offset by agency costs & also there will be an underspend in Health Checks due to the second half of year third party line not being spent & Adult Obesity. Also the service has generated an income of more than what was first anticipated in salaries invoiced to authorities.
f. Underspend on employees due to vacancy	
g. Shortfall on budgets for Software Maintenance Agreements, Outlook and Agency costs	
h.	

**General Fund Forecast 2013/14  
at 28 February 2014 - Period 11  
Public Protection, Waste & Transport  
Portfolio Holder - Cllr Tony Cox**

<b>Service</b>	<b>Gross Expend £000</b>	<b>Gross Income £000</b>	<b>Original Budget £000</b>	<b>Virement £000</b>	<b>Latest Budget £000</b>	<b>Expected Outturn £000</b>	<b>Forecast Variance £000</b>	<b>Budget to Date £000</b>	<b>Spend to Date £000</b>	<b>To Date Variance £000</b>
a Bridges and Structural Engineering	60	0	60	(1)	59	59	0	55	49	(6)
b Closed Circuit Television	511	(18)	493	(43)	450	525	75	413	468	55
c Concessionary Fares	3,377	0	3,377	151	3,528	3,528	0	3,518	3,529	11
d Decriminalised Parking	1,291	(1,042)	249	8	257	382	125	235	411	176
e Enterprise Tourism and Environment Central Pool	1,685	(1,719)	(34)	219	185	185	0	161	166	5
f Highways Maintenance	12,581	(3,119)	9,462	18	9,480	9,310	(170)	8,727	8,463	(264)
g Car Parking Management	1,451	(5,227)	(3,776)	651	(3,125)	(3,125)	0	(3,457)	(3,425)	32
h Passenger Transport	528	(80)	448	1	449	449	0	378	425	47
i Public Conveniences	794	0	794	91	885	885	0	667	600	(67)
j Road Safety and School Crossing	491	0	491	6	497	387	(110)	454	346	(108)
k Regulatory Business	733	(7)	726	60	786	786	0	573	600	27
l Regulatory Licensing	412	(425)	(13)	77	64	92	28	(103)	(80)	23
m Regulatory Management	1,356	(1,010)	346	(182)	164	164	0	(414)	(337)	77
n Regulatory Protection	387	(30)	357	81	438	456	18	288	291	3
o Traffic and Parking Management	278	(5)	273	(11)	262	212	(50)	232	194	(38)
p Waste Collection	4,567	(635)	3,932	93	4,025	4,025	0	3,398	3,388	(10)
q Waste Disposal	3,733	0	3,733	40	3,773	3,773	0	3,450	3,390	(60)
r Cleansing	2,317	(7)	2,310	200	2,510	2,510	0	2,163	2,176	13
s Civic Amenity Sites	566	(19)	547	63	610	595	(15)	535	510	(25)
t Community Safety	432	0	432	1	433	312	(121)	396	266	(130)
u Environmental Care	921	(4)	917	2	919	899	(20)	844	823	(21)
v Waste Management	639	0	639	(2)	637	672	35	414	467	53
<b>Total Net Budget for Portfolio</b>	<b>39,110</b>	<b>(13,347)</b>	<b>25,763</b>	<b>1,523</b>	<b>27,286</b>	<b>27,081</b>	<b>(205)</b>	<b>22,927</b>	<b>22,720</b>	<b>(207)</b>

**General Fund Forecast 2013/14  
at 28 February 2014 - Period 11  
Public Protection, Waste & Transport  
Portfolio Holder - Cllr Tony Cox**

<b>Virements</b>	<b>£000</b>
Transfer from earmarked reserves	45
Allocation from Contingency	483
In year virements	995
	<b>1,523</b>

<b>Forecast Outturn Variance</b>	<b>Year to Date Variance</b>
a.	
b. Saving unlikely to be realised as a result of realignment of service. Compensatory savings are to be found	Savings unlikely to be realised as a result of realignment of the service. Compensatory savings are to be found
c.	
d. Additional contract costs associated with support to the service are being incurred. The service area are exploring ways to reduce the cost of the contract. Number of PCN's issued is also decreasing compared to the previous year.	Contractor expenditure increasing more than the income increase.
e.	
f. Highways permit scheme will generate more income than anticipated.	Maintenance costs lowered due to procedural improvements and staff vacancies.
g.	Advertising income shortfall and costs of University Square car park.
h.	Contractor costs incurred earlier in the year than anticipated.
i.	Underspend in Premises costs
j. Staffing vacancies within the team.	On-going staff vacancies within the team.
k.	
l. Full year savings are currently not being achieved regarding contractor costs, and these are partially offset by potential underspends in the Gambling Act	Full year savings are currently not being achieved regarding contractor costs, and these are partially offset by potential underspends in the Gambling Act



m.		
n.	Full year savings are currently not being achieved regarding contractor costs	
o.	Reduced partnership costs with Essex County Council.	Reduced partnership costs with Essex County Council.
p.		
q.	Pressure from Landfill Tax increase, offset by no Gainshare payment as targets to September 2013 were not achieved	Pressure from Landfill Tax increase which is being offset by not making a Gainshare payment
r.		
s.	Contribution from Essex County Council	
t.	Budget identified plus income received, to offset against CCTV shortfall	Budget identified plus income received to offset against CCTV shortfall
u.	Contractor costs expected to underspend	Underspend in Contractor costs
v.	Full year savings have not been achieved relating to the Waste Contracts Team Restructure	Savings have not been achieved relating to the Waste Contracts Team Restructure

**General Fund Forecast 2013/14  
at 28 February 2014 - Period 11  
Planning  
Portfolio Holder - Cllr Jonathan Garston**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Building Control	635	(362)	273	4	277	277	0	261	257	(4)
b Development Control	1,019	(455)	564	(1)	563	443	(120)	515	381	(134)
c Regional And Local Town Plan	1,529	(769)	760	(12)	748	828	80	825	945	120
<b>Total Net Budget for Portfolio</b>	<b>3,183</b>	<b>(1,586)</b>	<b>1,597</b>	<b>(9)</b>	<b>1,588</b>	<b>1,548</b>	<b>(40)</b>	<b>1,601</b>	<b>1,583</b>	<b>(18)</b>

**Virements**

	<b>£000</b>
Transfer from earmarked reserves	0
Allocation from Contingency	17
In year virements	(26)
	<u>(9)</u>

Forecast Outturn Variance	Year to date Variance
a.	
b. Income received will exceed the budget.	Increased income in the opening quarter of the year and a part year vacant post.
c. Costs relating to Bike Friendly Cities and SaMERU EU projects.	Costs relating to Bike Friendly Cities and SaMERU EU projects.

**Housing Revenue Account Forecast 2013/14**  
**at 28 February 2014 - Period 11**  
**Portfolio Holder - Cllr Lesley Salter**

Description	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Employees	342	0	342	349	7	314	319	6
b Premises (Excluding Repairs)	620	0	620	620	0	612	571	(41)
c Repairs	5,152	0	5,152	5,152	0	4,756	4,756	0
d Supplies & Services	65	0	65	71	6	60	40	(20)
e Negative Subsidy Liability	0	0	0	0	0	0	0	0
f Management Fee	9,380	0	9,380	9,380	0	8,658	8,659	0
g Management Fee - one off costs	0	0	0	0	0	0	0	0
h MATS	910	0	910	910	0	834	834	(0)
i Provision for Bad Debts	282	0	282	282	0	0	0	0
j Capital Financing Charges	10,373	1,136	11,509	11,649	140	10,636	10,764	128
<b>Expenditure</b>	<b>27,124</b>	<b>1,136</b>	<b>28,260</b>	<b>28,413</b>	<b>153</b>	<b>25,869</b>	<b>25,943</b>	<b>74</b>
k Government Grants	0	0	0	0	0			0
l Fees & Charges	(3,824)	0	(3,824)	(3,808)	16	(3,550)	(3,829)	(279)
m Rents	(24,374)	0	(24,374)	(24,674)	(300)	(22,502)	(22,870)	(367)
n Other	(227)	0	(227)	(227)	0	(225)	(208)	17
o Contribution from General Fund for wider Community	(80)	0	(80)	(80)	0	(80)	(80)	0
p Interest	(50)	0	(50)	(90)	(40)	(46)	(83)	(37)
q Recharges	(600)	0	(600)	(600)	0	(550)	(395)	155
<b>Income</b>	<b>(29,155)</b>	<b>0</b>	<b>(29,155)</b>	<b>(29,479)</b>	<b>(324)</b>	<b>(26,953)</b>	<b>(27,464)</b>	<b>(511)</b>
r Appropriation to Earmarked reserves	2,131	0	2,131	2,302	171	0	0	0
s Statutory Mitigation on Capital Financing	(100)	(1,136)	(1,236)	(1,236)	0	(1,133)	(1,133)	0
<b>Net Expenditure / (Income)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(2,217)</b>	<b>(2,655)</b>	<b>(437)</b>
<b>Use of Reserves</b>								
Balance as at 1 April 2012	3,502	0	3,502	3,502	0			
Use in Year	0	0	0	0	0			
<b>Balance as at 31 March 2012</b>	<b>3,502</b>	<b>0</b>	<b>3,502</b>	<b>3,502</b>	<b>0</b>			

**Housing Revenue Account Forecast 2013/14**  
**at 28 February 2014 - Period 11**  
**Portfolio Holder - Cllr Lesley Salter**

<b>Forecast Outturn Variance</b>	<b>Year to Date Variance</b>
a.	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j. HRA share of debt higher than originally budgeted for, balanced somewhat by a lower interest rate	HRA share of debt higher than originally budgeted for, balanced somewhat by a lower interest rate
k.	
l.	
m. Higher than expected rental income because of a lower number of void properties than estimated in the budget	Higher than expected rental income because of a lower number of void properties than estimated in the budget
n.	
o.	
p.	
q.	
r.	
s.	

# **Capital Programme Monitoring 2013/14**

## **Period 11**

**as at 28<sup>th</sup> February 2014**

## **Departmental Summary**

## Capital Programme Monitoring Report – February 2014

### 1. Overall Budget Performance

The revised Capital budget for the 2013/14 financial year is £46.120million. This includes all changes approved by Cabinet at its meeting on 13<sup>th</sup> February 2014. These changes were approved by full Council on 27<sup>th</sup> February. Actual capital spend at 28<sup>th</sup> February is £34.707million representing 75% of the revised budget. This is shown in Appendix 1. (There are still outstanding creditor invoices to be paid from 2012/13 totalling £556k).

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

Department	Revised Budget 2013/14 £'000	Actual 2013/14 £'000	Expected outturn 2013/14 £'000	Latest Expected Variance to Revised Budget 2013/14 £'000	Previous Expected Variance to Revised Budget 2013/14 £'000
Corporate Services	5,318	3,562	4,574	(744)	0
People	7,113	5,165	7,048	(65)	(40)
Place	25,138	19,161	23,318	(1,820)	(214)
Housing Revenue Account (HRA)	8,551	6,819	8,213	(338)	2
<b>Total</b>	<b>46,120</b>	<b>34,707</b>	<b>43,153</b>	<b>(2,967)</b>	<b>(252)</b>

The capital programme is expected to be financed as follows:

Department	External Funding			Total Budget £'000
	Council Budget £'000	Grant Budget £'000	Developer & Other Contributions £'000	
Corporate Services	5,198	86	34	<b>5,318</b>
People	688	6,352	73	<b>7,113</b>
Place	11,776	5,685	7,677	<b>25,138</b>
Housing Revenue Account (HRA)	7,912	620	19	<b>8,551</b>
<b>Total</b>	<b>25,574</b>	<b>12,743</b>	<b>7,803</b>	<b>46,120</b>

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 28<sup>th</sup> February is as follows:

Department	Grant Budget	Developer & Other Contributions Budget	Total external funding budget	External funding received	External funding outstanding
	£'000	£'000	£'000	£'000	£'000
Corporate Services	86	34	120	123*	3
People	6,352	73	6,425	10,321*	3,896
Place	5,685	7,677	13,362	14,980*	1,618
Housing Revenue Account (HRA)	620	19	639	473	(166)
<b>Total</b>	<b>12,743</b>	<b>7,803</b>	<b>20,546</b>	<b>25,897</b>	<b>5,351</b>

\* Part of this external funding relates to 2014/15 schemes.

## 2. Department Budget Performance

### Department for Corporate Services

The revised capital budget for the Department for Corporate Services is £5.318million. The budget is distributed across various scheme areas as follows:

Department for Corporate Services	Revised Budget 2013/14 £'000	Actual 2013/14 £'000	Expected outturn 2013/14 £'000	Latest Forecast Variance to Year End 2013/14 £'000	Previous Forecast Variance to Year End 2013/14 £'000
Accommodation Strategy - Main	700	560	700	-	-
Accommodation strategy - CCTV	260	279	280	20	-
Civic Centre – Server Room	655	584	655	-	-
Asset Management (Property)	1,684	918	1,081	(603)	-
Cemeteries & Crematorium	45	5	37	(8)	-
Health and Safety	52	34	36	(16)	-
Facilities Management	307	355	375	68	-
ICT Programme	1,170	827	965	(205)	-
<b>Subtotal</b>	<b>4,873</b>	<b>3,562</b>	<b>4,129</b>	<b>(744)</b>	-
Priority Works (see table)	445	-	445	-	-
<b>Total</b>	<b>5,318</b>	<b>3,562</b>	<b>4,574</b>	<b>(744)</b>	-

Priority Works	£'000
Budget available	1,000
Less budget allocated to agreed schemes	555
Less schemes to be agreed at next Cabinet	(7)
Remaining budget	438

Actual spend at 28<sup>th</sup> February stands at £3.562million. This represents 67% of the total available budget.



Many individual schemes are either on schedule and on budget or variances of less than £25k are predicted. The following explanations cover only the schemes where the forecast variance is £25k or greater.

### **Asset Management (Property)**

The demolition of Queensway House is now complete. The project is now in transition between phases. The substation relocation is complete and the site has been handed back to the Council. The tender for the car park is in the process of being finalised but there will be a delay due to the Car Park construction tender returns being above budget. The position, specification and options are being reviewed meaning that the completion of the project will now be delayed until 2014/15. The remaining budget of £392k will be included in the next Cabinet report as a carry forward request.

The Airport Business Park site project has had some design work commissioned and other site de-risking works are underway. As the project continues into future financial years, £45k of the 2013/14 budget will be included in the next Cabinet report as a carry forward request.

The contractor for Porters Civic House and Cottage works has been appointed and they started work on 17<sup>th</sup> February. A few delays to the project means that the full budget will not be spent in 2013/14 and a carry forward request of £134k will be included in the next Cabinet report.

### **Facilities Management**

There were initial delays to the paving from the Civic Centre to Central Library but the project is now complete. Due to some problems caused by re-using some of the existing blocks and some drainage issues, an over spend is expected totalling £68k. It has been agreed that some LTP Maintenance budget will be transferred at the next Cabinet to cover this overspend.

### **ICT**

The Electronic Document and Records Management System scheme is progressing into the next phase and a carry forward request of £97k is required to continue this project into 2014/15.

There is significantly more design work to be completed on the ICT Enterprise Architecture programme to enable the maximum return of interest and to inform the correct procurement route. The procurement process will begin in quarter one of 2014/15 and is expected to take around 4 months. An accelerated delivery request of £25k will be required at the next Cabinet to fund the work already taken place.

The Software Licencing scheme is in place to maintain the on-going software licences required to deliver corporate wide systems, without which the Council would not be entitled to use. £100k of the 2013/14 budget will be removed at the next Cabinet as it is no longer required.

### **Priority Works**

The Priority works provision budget currently has £438k remaining unallocated.

## Summary

An accelerated delivery request of £25k for the ICT Enterprise Architecture Programme will be included in the next Cabinet report.

Future carry forward requests include Accommodation review at Queensway House for £392k, Airport Business Park site for £45k, Porters Civic House and Cottage for £134k, Electronic Documents and Records Management System for £97k.

£100k of the Software Licencing budget will be removed at the next Cabinet as it is surplus to requirements.

The £68k overspend on the Paving Improvements from the Civic Centre to the Central Library will be covered by an under-spend on LTP Maintenance under Place.

Other schemes totalling £85k will be carried forward due to delays caused by various reasons such as adverse weather conditions or legal issues. Other schemes totalling £25k will be the subject of accelerated delivery requests to cover works completed in advance of previous expectations. The net position of other under/over spends is expected to be an underspend of £9k.

## Department for People

The revised Department for People budget totals £7.113 million.

Department for People	Revised Budget 2013/14 £'000	Actual 2013/14 £'000	Expected outturn 2013/14 £'000	Latest Expected Variance to Year End 2013/14 £'000	Previous Expected Variance to Year End 2013/14 £'000
Adult Social Care	371	281	371	-	-
General Fund Housing	803	671	778	(25)	-
Building Schools for the Future	1	1	1	-	-
Children & Learning Other	881	337	881	-	-
Condition Schemes	598	438	586	(12)	(12)
Devolved Formula Capital	370	342	342	(28)	(28)
Primary School Places	4,016	3,095	4,016	-	-
S106 Projects	73	-	73	-	-
<b>Total</b>	<b>7,113</b>	<b>5,165</b>	<b>7,048</b>	<b>(65)</b>	<b>(40)</b>

Actual spend at 28<sup>th</sup> February stands at £5.165million. This represents 73% of the total available budget.

Many individual schemes are either on schedule and on budget or variances of less than £25k are predicted. The following explanations cover only the schemes where the forecast variance is £25k or greater.

### General Fund Housing

The Private Sector Renewal scheme works have been delayed on properties in Cumberland Road, Milton Road and North Avenue therefore a carry forward request of £45k will be included in the next Cabinet report.

### Devolved Formula Capital

This is an annual devolution of dedicated capital grant to schools which has been fully distributed for the year.

Darlinghurst School became an Academy on 1<sup>st</sup> January 2014 therefore some of this funding has been clawed back leaving an under spend of £28k.

### Summary

Under spends have been confirmed on Devolved Formula Capital for £28k.

A carry forward request of £45k will be included in the next Cabinet report for Private Sector Renewal.

Other schemes totalling £20k will be subject to an accelerated delivery request to cover works completed in advance of previous expectations. There are also other under spends expected totalling £12k.

## Department for Place

The revised capital budget for the Department for Place is £25.138 million. This includes all changes approved at February Cabinet. The budget is distributed across various scheme areas as follows:

Department for Place	Revised Budget 2013/14 £'000	Actual 2013/14 £'000	Expected outturn 2013/14 £'000	Latest Expected Variance to Year End 2013/14 £'000	Previous Expected Variance to Year End 2013/14 £'000
Culture	14,171	11,563	13,383	(788)	6
Enterprise, Tourism & Regeneration	140	105	151	11	-
Coastal Defence	1,043	602	1,025	(18)	(18)
Highways and Infrastructure	3,174	2,689	3,174	-	-
Parking Management	145	100	145	-	-
Section 38 & 106 Agreements	248	72	187	(61)	7
Local Transport Plan	2,241	1,770	2,123	(118)	-
Local Sustainable Transport Fund	375	439	440	65	-
Bike Friendly Cities	125	106	125	-	-
Better Bus	1,162	527	1,162	-	-
Transport	554	112	318	(236)	(209)
Waste	1,760	1,076	1,085	(675)	-
<b>Total</b>	<b>25,138</b>	<b>19,161</b>	<b>23,318</b>	<b>(1,820)</b>	<b>(214)</b>

Actual spend at 28<sup>th</sup> February stands at £19.161million. This represents 76% of the total available budget.

Many individual schemes are either on schedule and on budget or variances of less than £25k are predicted. The following explanations cover only the schemes where the forecast variance is £25k or greater.

### Culture

Due to poor weather, the drainage works at Belfairs Golf Course and Chalkwell Park are still unable to proceed. The projects will now take place in 2014/15 and a carry forward request of £145k for Belfairs and £55k for Chalkwell will be included in the next Cabinet report.

The Hard Surface Path Improvement works are two thirds complete. The remaining work has been delayed due to bad weather and a carry forward request of £50k will be included in the next Cabinet report.

The Southchurch Park Lighting works have been delayed due to the weight of the machinery being too heavy on the soft ground following the recent bad weather. A carry forward request of £32k will be included in the next Cabinet report.

The Focal Point Gallery (FPG) at Elmer Square has some grant funding remaining totalling £105k which will be included in the next Cabinet report as a carry forward request.

A carry forward request for the works taking place at Belfairs Woodland Centre is required totalling £192k for the final stages of the project.

The work has started at Prittle Brook banks but again, due to bad weather the work has been postponed. A carry forward request of £64k will be included in the next Cabinet report.

The works to replace the Pool Plant at Shoeburyness are on-going and an accelerated delivery request of £36k will be included in the next Cabinet report to fund works completed in 2013/14.

The relocation of the Beecroft Gallery in to the old Central Library building is scheduled to complete in June 2014. Therefore a carry forward request of £145k will be included in the next Cabinet report to enable to works to continue.

There is some spend totalling £40k on Prittlewell Priory Museum due to teething problems after the main contractor went into bankruptcy. There is no budget on this scheme therefore £39k will be met from under spends and the remaining £1k will be an overall overspend.

### **Section 38 and Section 106 Schemes**

A carry forward request for Rectory Grove for £57k will be required due to funding still to be allocated to specific projects.

### **Local Transport Plans (LTP Schemes)**

£68k of the LTP Maintenance budget will be transferred to cover the Paving Improvements from the Civic Centre to the Central Library. The remaining £50k for Bridge Strengthening will be included in the next Cabinet report as a carry forward request.

### **Local Sustainable Transport Fund (LSTF)**

The over spend of £65k will be funded from an accelerated delivery request on LTP money which will then be transferred over to LSTF.

### **Transport**

The A127 Tesco Junction improvement scheme, resubmitted for DfT local Pinch Point Fund in October, has been successful in receiving grant funding amounting to £3.263m of the £4.754m total scheme costs. The Council contribution is £1.491m. The scheme supports the development of the Airport Business Park and will improve the junction capacity and access arrangements, reduce congestion and improve accessibility and safety for pedestrians and cyclists. Construction works are programmed to be completed by April 2015 to meet the grant conditions. Arup Consultants have been successful in tendering for providing design support services through the T-Tear Framework. Procurement to engage in early contractor involvement through the Eastern Highways Alliance Framework has commenced. Workshops are being held during February with contractors to inform the design. Ground Penetration radar surveys are underway to locate underground utilities with drainage investigation surveys being carried out at the same time. These works are being carried out as part of the mitigation measures to reduce the risk of encountering unknown utilities during the construction works. Trial holes will be undertaken to inform the survey

investigations. A carry forward request of £209k will be requested on this project at the next Cabinet to continue the works into 2014/15.

The full budget on the Progress Road works of £27k will be included in the next Cabinet report as a carry forward request.

## **Waste**

The Commercial Waste and Recycling Site scheme is now well underway and we are now in possession of the site. The anticipated costs of developing the site in 2013/14 is £350k and a carry forward request of £375k will be included in the next Cabinet report to continue the works into 2014/15.

The demolition of the old Waste Transfer Station building has now been completed. The tenders received have come in a lot higher than expected and therefore a review is now taking place including value engineering. £300k of this budget will be included in the next Cabinet report as a carry forward request.

## **Summary**

An accelerated delivery request will be included in the next Cabinet report for £36k for the Pool Plant at Shoeburyness. A further request will be included to bring back £65k of LTP budget to cover the LSTF over spend.

Carry forward requests will be included in the next Cabinet report for Belfairs Golf Course drainage for £145k, Chalkwell Park drainage for £55k, Hard Surface Path Improvements for £50k, FPG Elmer Square for £105k, Belfairs Woodland Centre for £192k, Prittle Brook Banks for £64k, Southchurch Park Lighting for £32k, Relocation of Beecroft Gallery into Central Library for £145k, S106 projects for £57k, LTP Bridge Strengthening for £50k, A127 Tesco Junction for £209k, Progress Road for £27k, Commercial Waste and Recycling Site for £375k and the Waste Transfer Station for £300k.

The £68k under spend on LTP will be moved to fund the over spend on Paving Improvements from the Civic Centre to the Central Library under Corporate Services at the next Cabinet.

Other schemes totalling £42k will be carried forward due to delays caused by various reasons such as adverse weather conditions. Other schemes totalling £12k will be the subject of accelerated delivery requests to cover works completed in advance of previous expectations. The net position of other under/over spends is expected to be an underspend of £17k.

## Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2013/14 is £8.551million.

The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2013/14 £'000	Actual 2013/14 £'000	Expected outturn 2013/14 £'000	Forecast Variance to Year End 2013/14 £'000	Previous Forecast Variance to Year End 2013/14 £'000
Decent Homes Programme	7,898	6,433	7,598	(300)	-
Council House Adaptations	500	314	500	-	-
Sheltered Housing Remodelling	88	18	50	(38)	2
New Build 159 Bournemouth Park Road	20	9	20	-	-
Other HRA Schemes	45	45	45	-	-
<b>Total</b>	<b>8,551</b>	<b>6,819</b>	<b>8,213</b>	<b>(338)</b>	<b>2</b>

The actual spend at 28<sup>th</sup> February of £6.819million represents 80% of the HRA capital budget.

Many individual schemes are either on schedule and on budget or variances of less than £25k are predicted. The following explanations cover only the schemes where the forecast variance is £25k or greater.

### Decent Homes Programme

Various underspends across the Decent Homes schemes totalling £300k will be included in the next Cabinet report as a carry forward request.

### Sheltered Housing Remodelling

The remaining unspent budget totalling £38k will be included as a carry forward request in the next Cabinet report to fund the lift works at Trevett House which has been deferred pending building control approval.

### Summary

Carry forward requests to be included in the next Cabinet report include Decent Homes projects for £300k and Sheltered Housing Remodelling for £38k.

Summary of Capital Expenditure at 28th February 2014

Appendix 1

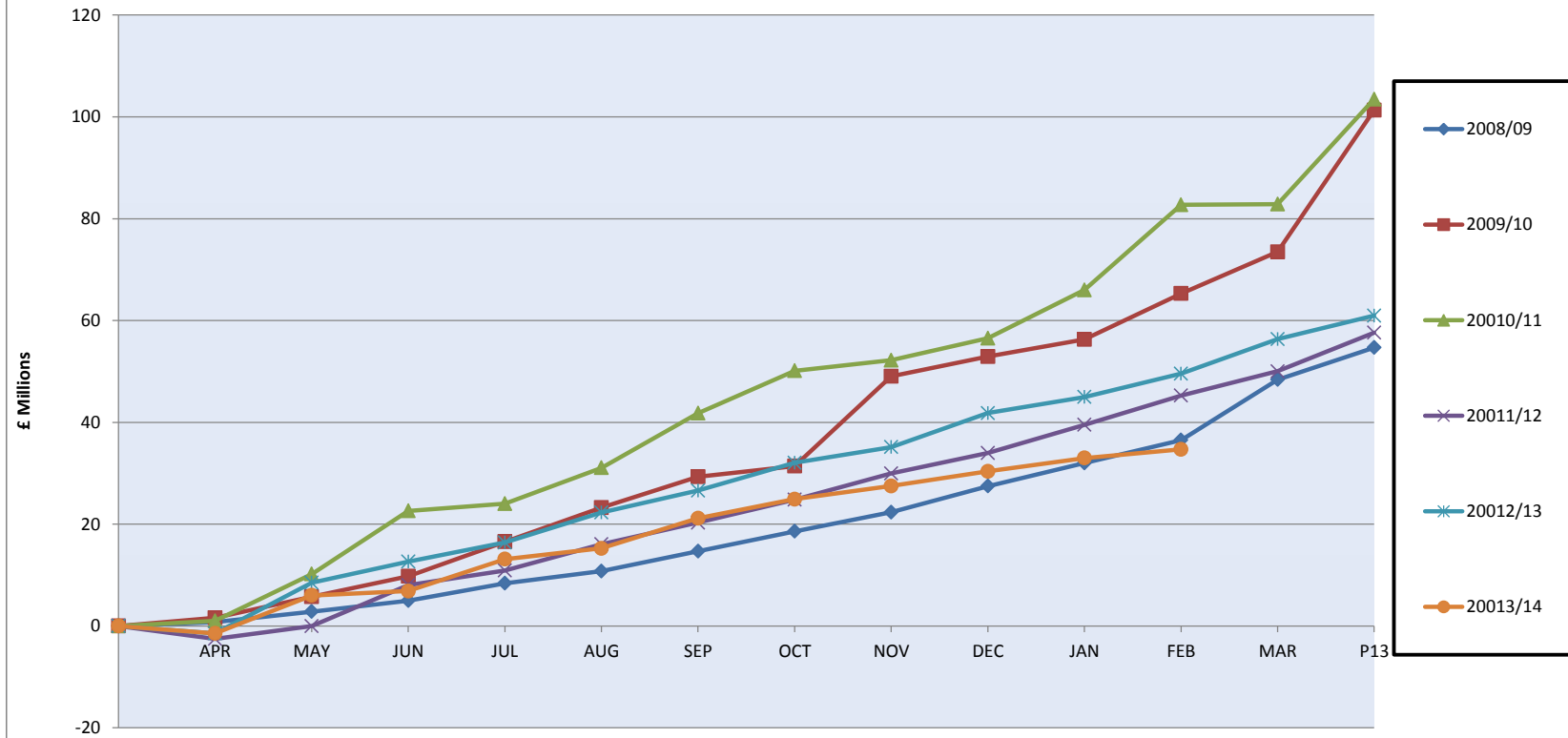
	Original Budget 2013/14 £000	Revisions £000	Revised Budget 2013/14 £000	Actual 2013/14 £000	Forecast outturn 2013/14 £000	Forecast Variance to Year End 2013/14 £000	% Variance
Corporate Services	12,304	(6,986)	5,318	3,562	4,574	(744)	67%
People	11,546	(4,433)	7,113	5,165	7,048	(65)	73%
Place	21,147	3,991	25,138	19,161	23,318	(1,820)	76%
Housing Revenue Account	8,131	420	8,551	6,819	8,213	(338)	80%
	<u>53,128</u>	<u>(7,008)</u>	<u>46,120</u>	<u>34,707</u>	<u>43,153</u>	<u>(2,967)</u>	<u>75%</u>
<b>Council Approved Original Budget - February 2013</b>	<b>53,128</b>						
People amendments	375						
Place amendments	(135)						
Corporate Services amendments	67						
HRA amendments	64						
Budget re-profiles	(21,493)						
New external funding	14,114						
<b>Council Approved Revised Budget - January 2014</b>	<b><u>46,120</u></b>						

Actual compared to Revised Budget spent is £34.707M or 75%



Appendix 2

Capital programme Delivery  
Cummulative Capital Expenditure 2008/09 to 2013/14



Year	Outturn £m	Outturn %
2008/09	54.7	92.7
2009/10	101.3	82.2
2010/11	103.5	97.5
2011/12	57.6	97.3
2012/13	61.0	97.9